VC HMIS/PTH CES Steering Committee - Quarterly Meeting
May 15, 2024/9:30am - 11:00am
Human Services Agency
MS Teams

Items	Notes	Action Items
1. Welcome/Introductions	Open Meeting/Introductions	
2. CES Updates	• 188 Households prioritized for PSH. -Highest VAT 38 -Average VAT 23.4 -Median VAT 30.5 • Updated PSH list is posted every other week in PTH channel. • There is an increased # of PSH documentation submissions, please bear with us, as we are trying to get the most vulnerable clients prioritized first. There may be a number of meetings before your client is eligible to be presented. • RAIN Transitional Housing is no longer accepting referrals through PTH meetings, they are now taking referrals directly through HMIS only. No more presentations or documents. • Mesa Transitional Aged Youth 18-24 is a 2-year program. Dan from Mesa presented last PTH meeting, we will be sending the Power Point presentation to give the detailed criteria. Opening Mid-summer is anticipated. Matches will be part of the paused path and presented at the PTH meetings. • Client Matches -64 PSH matches to scattered sites. -28 of 30 Potential matches to Ventura Housing Authority Mainstream Voucher Program -Many matches to Silverlinings PSH -11 of 30 Matches to Central Terrace-Many Mansions • Subject Matter Expert (SME) Protocol. -Due to errors in Chronic Homeless Documents, we have reached out to providers frequently to provide additional documentation. We don't want to halt the process and add additional work, so we are asking providers to name a main expert and back-up.	
3. Training Updates	• Trainings going well. -New User trainings are held monthly and are instructor lead.	

	-Case Management training is done online and can be done to providers convenience and allows them to be able to go back to review modules when needed. - Office Hours are held Thursday's bi-weekly. New user training will be held next week, links will be sent by Friday. -HMIS mandatory annual training is online. A reminder and link is sent 30-days prior to due date by Sam. If not completed, licenses may expire. • HMIS training calendar is found on the CoC website for future planning. (Link added in the chat) • VAT training is Tuesday 5/28 9-10 • Chronic Homeless Documentation training held bi-monthly. Encourage new users to attend if possible.	
4. HMIS Staffing Updates	• 3 new HMIS staff -Francisco Jacquez- Program Assistant (same as Sam) -Shawndara Brady- Student Worker -Kaitlyn Feldhans- Administrative Assistant III (Ramiro's old position) • All onboarding in June	
5. Annual Monitoring	• The annual monitoring's are still being completed for this year, although more than 50% are complete. We expect them to wrap up in June. Thank you to the providers who have already participated and provided their follow up items timely.	
6. HIC/PIT Submission	• Kudos to Alicia Morales-McKinley from Continuum of Care and all the providers in working together to successfully submit the HIC and PIT reports due to HUD. They were successfully received on-time and accepted. We recognize it was a lot of work, reported over 160 projects.	

7. EVA: The Future of Data Quality Reporting	• Data quality reporting is moving away from running the 0252 and DQF report quarterly. Will be changing to EVA from a HUD consulting company called Abt Global. Stefanie will be sending the EVA report quarterly to the designated agency contacts. Below is a list of some of the perks of this new system.
	    -You get an organizational summary that will tell you
	    -Name of client
	    -Type of enrollment
	    -Issue Warnings
	    -Project Summary
	    -Guidance tabs, a breakdown of what it is
	    -High Priority issues
	    -Errors
	• Report will also be included as part of the offered Quarterly Reporting Training.
	• Please feel free to reach out if you have any questions	

8. Roundtable Discussion	• Alicia circled back to the HIC topic and expressed her deepest gratitude to the Service Providers for their role in helping her to submit in time to HUD.	