VENTURA COUNTY
CONTINUUM OF CARE ALLIANCE | ENDING HOMELESSNESS IN VENTURA COUNTY

Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, December 13, 2023
2:00pm – 3:30pm
Ventura County Office of Education
5100 Adolfo Road, Camarillo

Zoom Meeting ID: 871 1841 0223
https://us02web.zoom.us/j/87118410223

1. Call to Order

2. Board Comments

3. CoC Staff Comments

4. Public Comments: Public Comment is an opportunity for the public to participate in public meetings by addressing the Ventura County Continuum of Care Board in connection with one or more agenda or non-agenda items. This meeting is subject to the Brown Act and public comments may be submitted by using one of the following options:

   Email in advance of the meeting: If you wish to make public comment on an agenda item via email, please submit your comment via email by 4:30pm on the day prior to the Board meeting. Send emails to: venturacoc@ventura.org Please indicate the agenda item you would like to speak on if relevant and whether you would like your message read by staff or you will be participating and would like to provide your comments during the live meeting.

   During the meeting: Participants may use the chat function in zoom to indicate they would like to make a comment. Staff will call on participants during the public comment section of the meeting or during specific item following staff presentation of the item.

Continuum of Care Governance Board Business

5. Approval of Board Minutes from November 8, 2023.

6. Approval to submit the Longitudinal Systems Analysis (LSA) Report as required by the U.S. Department of Housing and Urban Development (HUD) for the Continuum of Care program.

7. Review State Homeless Housing Assistance and Prevention (HHAP) Program Round 5 System Performance Metrics and Letters of Intent to Apply for HHAP 5 funding and Approve Top Funding Priorities for HHAP 5 Application.

8. Discuss and Approve the Priority Encampment(s) and City Partnerships for the State's Encampment Resolution Funding Program Application.

9. Approval of State Homeless Housing Assistance and Prevention Program Round 2 Youth set aside recommendation for funding re-allocation.

Meeting Minutes
Continuum of Care (CoC) Board
Wednesday, November 8, 2023
2:00pm – 3:30pm
Ventura County Office of Education
5100 Adolfo Road, Camarillo

1. **Call to Order:** Manuel Minjares, Vice Board Chair, called the meeting to order to 2:04pm.

2. **Board Members:** Manuel Minjares, Michael Nigh, Juliana Gallardo, Emilio Ramirez, Jack Edelstein, Pauline Preciado, Dr. Sevet Johnson, Kevin Clerici, Stefany Gonzalez

3. **Absent:** Dawn Dyer, Ingrid Hardy, Paul Drevenstedt, Mara Malch

4. **Staff:** Jennifer Harkey, Alicia Morales-McKinney, Christy Madden, Felipe Flores, Morgan Saveliff

5. **Board Comments:** Juliana Gallardo shared with the Board that Gold Coast Health Plan continues to recruit Community Health Workers to assist with outreach efforts.

6. **CoC Staff Comments**: Jenn Harkey shared that Whole Person Care is hiring for several positions that are crucial for helping engage and connect people to shelter and housing. The information has been shared on Ventura CoC social media.

7. **Public Comments:** Elizabeth R. Stone (attendee) shared that the PLE workgroup F.I.N.D. will be partnering with National Health Foundation Recuperative Care and will be hosting an onsite workgroup every other week.

Continuum of Care Governance Board Business

8. **Approval of Board Minutes from October 11, 2023.**
   Jack Edelstein moved for approval; Stefany Gonzalez was second; Michael Nigh abstained; the balance of the Board was in favor.

9. **Receive and File the VC Homeless Management Information System and Pathways to Home Coordinated Entry System (VC HMIS/PTH CES) Report and Fiscal Year (FY) 2022-23 Data.**
   Chris Russel, the Senior Program Manager for HSA, presented an update for HMIS and CES 22-23 Data. Chris shared that onboarding Just-In-Time training has been moved to an online platform and additional trainings have been added. Chris shared that for the 22-23 fiscal year, there were 38 HMIS participating agencies, 218 HMIS licensed users, 274 HMIS license updates, and 73 trainings offered. Chris further shared that there were a total of 2,834 referrals through the system and 79 clients matched with housing opportunities, 74 of which were Permanent Supportive Housing placements.

   The Board thanked Chris for the presentation and had no further questions.

10. **Receive and File a Report on Progress to End Homelessness Among Veterans in Ventura County.**
    Jenn Harkey provided an update on progress to end Veteran Homelessness in Ventura County. Jenn shared that CoC staff and partners continue to manage the Veteran BNL on a bi-monthly basis to track referrals, unsheltered and sheltered veterans, VASH voucher referrals, etc. Jenn shared a summary of homeless veteran VASH referrals, VASH admissions, rapid rehousing placements, street outreach

services, emergency shelter placements, transitional housing placements, and permanent housing placements among veterans between 1/1/2023-11/1/2023.

Juliana Gallardo inquired if our CoC coordinates with other counties and CoCs to relocate vVeterans to other counties where units may be available. Jenn shared that our CoC does collaborate with other CoCs but emphasized the importance of client choice and that while many clients may prefer to stay in Ventura County, it can be offered as an option to relocate to another county. Jenn also shared that the U.S. Vets project will be coming on board in Summer 2024 and will provide 54 units for extremely low-income Veterans and VASH vouchers can be utilized. Stefany Gonzalez shared that VASH is currently at full-capacity due to low-staffing and shared that Ventura County staff is serving both Ventura County and Santa Barbara County. Dr. Johnson inquired if it would be possible for the County of Ventura to partner with the VA to potentially increase resources. Stefany agreed to connect Dr. Johnson with VA leadership.

11. **Receive a Presentation on Built for Zero and Authorize a Formal Agreement with Community Solutions to Support Ventura County's Goal of Ending Homelessness Among Veterans.**
Jenn explained to the Board that, in alignment with Ventura County's goal of ending Veteran homelessness, VC CoC staff is requesting approval from the Board to execute an agreement with Community Solutions Built for Zero movement, pursue funding from Kaiser Permanente in support of staffing for Built for Zero goals, and establish a memorandum of Understanding with Veteran service providers to commit to the Built for Zero movement. The United Way of Ventura County, a valuable partner in the effort to end veteran homeless, shared an update on the Landlord Engagement Program, and Megan Heilberg from Community Solutions provided a presentation on the Built for Zero movement.

Jenn Harkey shared that CoC staff would pursue funding from Kaiser Permanente to fund the Data Lead position needed for the Built for Zero movement, and if that is not a possibility, CoC staff would return to the Board to pursue funding from another grant source.

Board members inquired about how data will be displayed and reported to the CoC Board and inquired about racial equity data. Megan shared that the data would be transparent and accessible to the Board via a data dashboard and shared that in order to achieve functional zero, certain racial equity benchmarks must be met. Pauline Preciado inquired if the Data Lead would be hired locally. Jenn Harkey shared that the CoC is pursuing funding from Kaiser and confirmed someone would be hired locally to fill that role. Board members inquired further regarding 1:1 coaching, timelines, and scope of work. Megan explained that Community Solutions will work with Ventura County to build upon currently established goals which will begin during 1:1 coaching. Jenn further shared that Built for Zero will provide a data driven approach and support to build upon our current resources and processes to ensure that Veterans are being effectively connected to resources in order to increase utilization of VASH and help us reach functional zero.

Kevin Clerici moved for approval; Michael Nigh was second; all in favor.

Additional items not on the agenda: No further comment.

Next meeting set for December 13th, 2023
Meeting adjourned at 3:34pm

December 13, 2023

VC CoC Governance Board

SUBJECT: Approval to submit the Longitudinal Systems Analysis (LSA) Report as required by the U.S. Department of Housing and Urban Development (HUD) for the Continuum of Care program.

BACKGROUND: HUD requires each Continuum of Care (CoC) across the country to submit data and information that is combined to create the Annual Homeless Assessment Report (AHAR) they submit annually to Congress. The AHAR is a national-level report that provides information about people experiencing homelessness, the utilization of homeless services and various characteristics of the unhoused population. The report is used for strategic planning purposes for federal, state and local initiatives designed to prevent and end homelessness.

The VC CoC provides data from the Homeless Management Information System (HMIS) to complete the Longitudinal Systems Analysis (LSA) to HUD for the AHAR. The scope of this annual report tracks progress against the federal strategic plan to prevent and end homelessness. The LSA data includes:

- Demographic characteristics like age, race, ethnicity, gender and veteran status;
- Length of time homeless and patterns of system use;
- Information specific to populations whose needs and/or eligibility for services may differ from the broader homeless population, such as veterans, people and households experiencing chronic homelessness and others; and
- Housing Outcomes for those who exit the homeless services system.

A copy of prior AHAR data is available on the HUD Exchange at www.hudexchange.info/homelessness-assistance/ahar.

DISCUSSION: The first draft of the LSA data was submitted to HUD on November 27, 2023. The VC HMIS lead agency has been working with the HMIS vendor and VC CoC team to make adjustments, correct missing data and resolve warnings within the system. The VC CoC is required to submit the final LSA report to HUD by January 17, 2024.

RECOMMENDATION: Approve VC CoC staff to submit the final LSA report to HUD by January 17, 2024.

December 13, 2023

VC CoC Governance Board

SUBJECT: Review State Homeless Housing Assistance and Prevention (HHAP) Program Round 5 System Performance Metrics and Letters of Intent to Apply for HHAP 5 funding and Approve Top Funding Priorities for HHAP 5 Application.
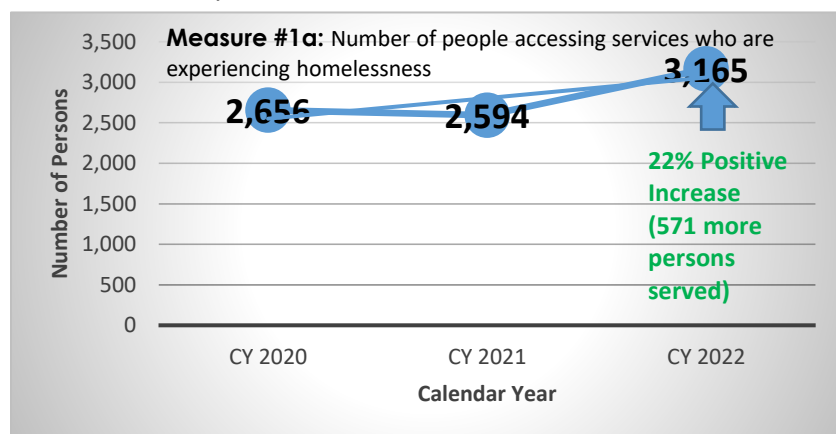
BACKGROUND: HHAP-5 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. (HSC §§ 50232(a) and 50236(a).) To accomplish these goals, HHAP-5 requires applicants to create and implement Regionally Coordinated Homelessness Action Plans. Key stakeholders must be engaged per HSC sections 50233 (d) and (e), participating applicants are required to collaborate and engage in a public stakeholder process while developing the Regionally Coordinated Homelessness Action Plan. This inclusive process ensures that all key stakeholders have the opportunity to contribute their valuable insights and experiences to the plan before it is completed.

To ensure the long-term sustainability of housing and supportive services, it is the goal of VC CoC to make data driven decisions by strategically pairing these funds within areas identified as a gap or need in our community.

DISCUSSION: VC CoC Staff evaluated the 2022 system performance metrics data and engaged with stakeholders on how our CoC can pair the available funding to support the system performance measures (SPM) below. The following are the key takeaways:

- **System Metric 1a:** 22% Desirable increase in people accessing services-goal met by increasing available resources and services countywide.

*HHAP 3 and 4 goal has been met under this SPM

Measure #1a: Number of people accessing services who are experiencing homelessness

2,656   2,594   3,165

22% Positive Increase (571 more persons served)

Number of Persons (y-axis: 0 to 3,500)
Calendar Year (x-axis: CY 2020, CY 2021, CY 2022)

- **System Metric 1b:** Undesirable increase in unsheltered homelessness-goal is to decrease by 20%, <u>outflow potentially impacted</u> due to lack of available and affordable permanent housing.
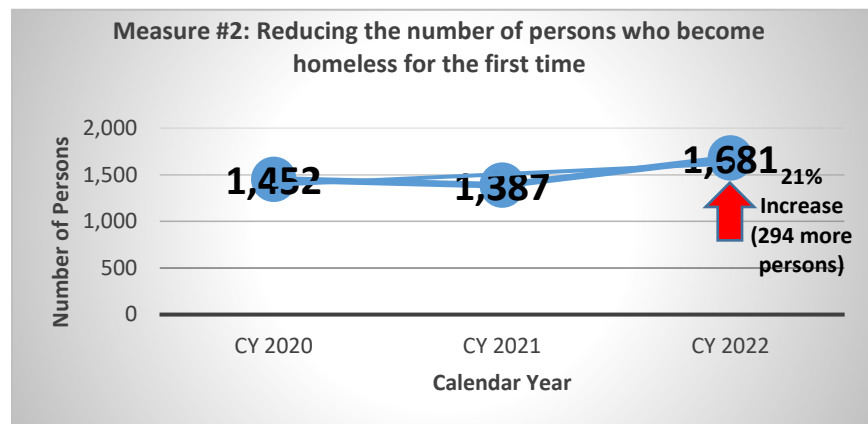
*HHAP 3 and 4 Goal NOT yet met: There was an increase in unsheltered homelessness. HHAP 4 goal is to reduce by 20%

Measure #1b: Reducing the number of persons experiencing unsheltered homelessness on a daily basis

- CY 2020: 1,265
- CY 2021: 0
- CY 2022: 1,356

(Y-axis: Number of Persons, 0 to 1,600; X-axis: Calendar year)
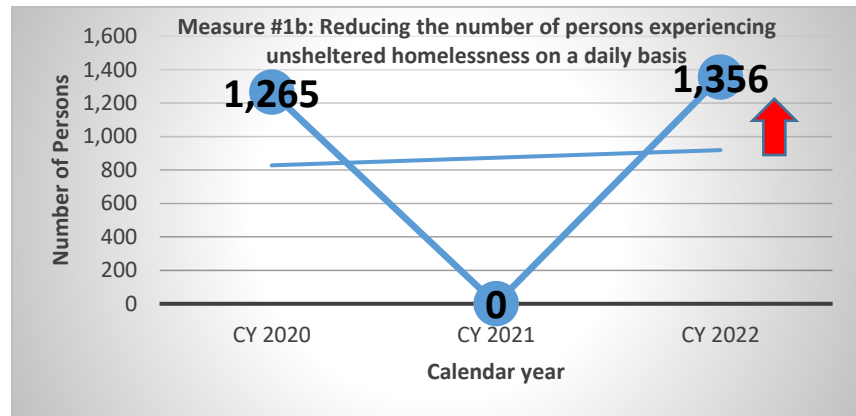
PIT data are not included in the CY21 report due to COVID-related inconsistencies.

- **System Metric 2:** 21% undesirable increase in First Time Homelessness- goal is to decrease by 12%, <u>inflow potentially impacted</u> by high cost of living, housing/rent cost burdens, wage growth impacts, SSI/SSDI limits, limited flexible Homeless Prevention/Diversion Funding countywide.
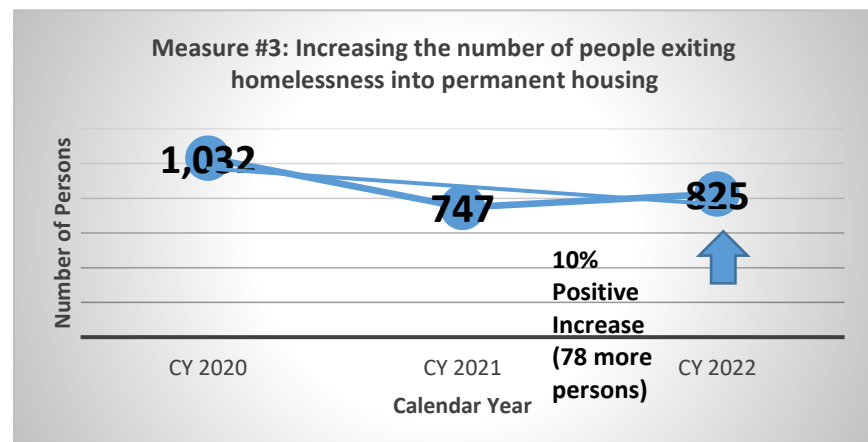
*HHAP 3 and 4 Goal NOT yet met: There was an increase in first time homelessness. HHAP 4 goal was to reduce by 12% (140 people).

*Inflow and outflow impacts

Measure #2: Reducing the number of persons who become homeless for the first time

- CY 2020: 1,452
- CY 2021: 1,387
- CY 2022: 1,581

21% Increase (294 more persons)

(Y-axis: Number of Persons, 0 to 2,000; X-axis: Calendar Year)

- **System Metric 3: System Metric 3:** 10% Desirable increase in permanently housing households- goal is to increase by 20%, <u>outflow potentially impacted</u> by lack of available and affordable permanent housing.
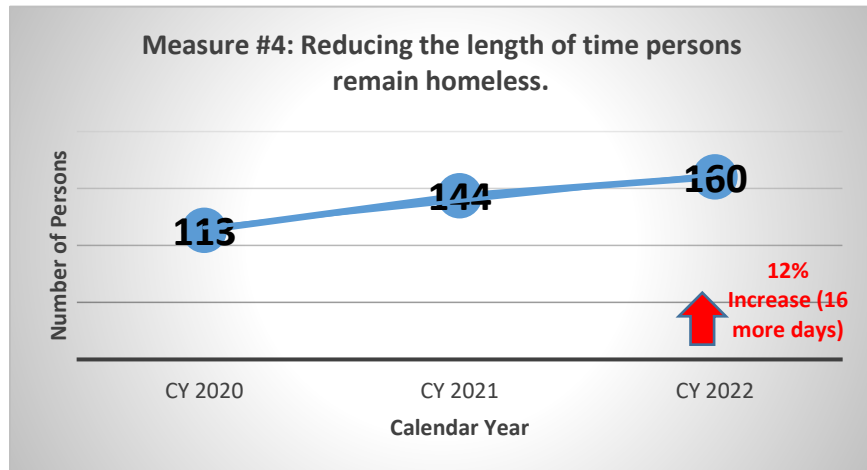
*HHAP 3 and 4 Goal improved: There was an increase in placements into permanent housing. HHAP 4 goal was to

Measure #3: Increasing the number of people exiting homelessness into permanent housing

- CY 2020: 1,032
- CY 2021: 747
- CY 2022: 825

10% Positive Increase (78 more persons)

(Y-axis: Number of Persons; X-axis: Calendar Year)
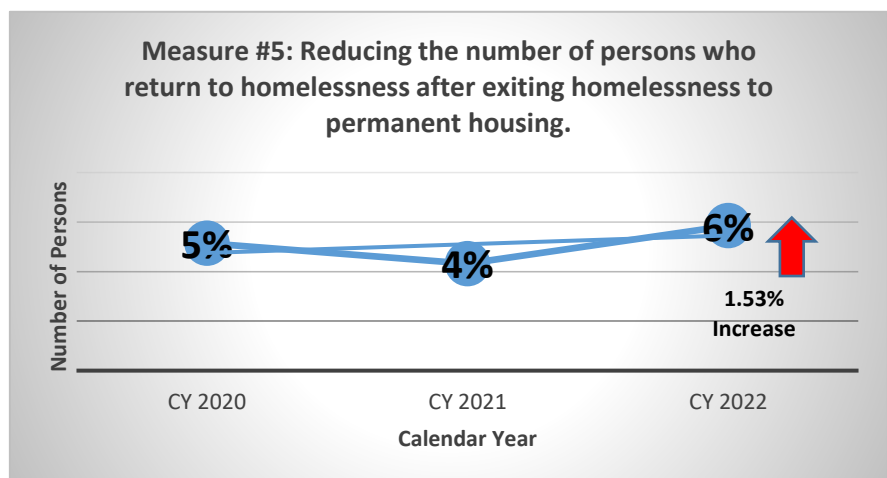
increase by 20% (108 people).

- **System Metric 4:** 22% undesirable increase in length of time homeless when enrolled in Street outreach, emergency shelter, safe haven and transitional housing- goal is to decrease by 22% -> <u>outflow potentially impacted</u> by longer shelter stays with the system stagnant due to lack of available and affordable permanent housing.

*HHAP 3 and 4 Goal not yet met: There was an increase in length of time homeless (includes sheltered and unsheltered). HHAP 4 goal to <u>decrease</u> by 22% (-29 days).

Measure #4: Reducing the length of time persons remain homeless.

Number of Persons

113

144

160

12% Increase (16 more days)

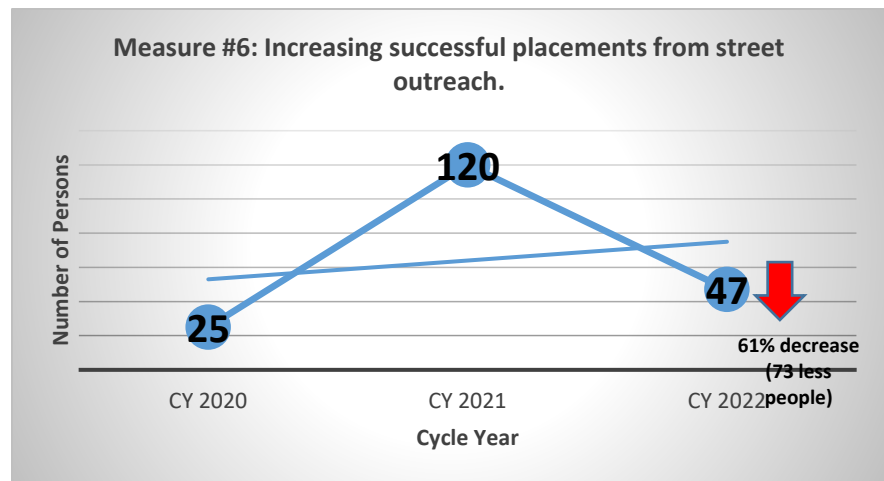CY 2020   CY 2021   CY 2022

Calendar Year

- **System Metric 5:** 1.53% undesirable increase in returns to homelessness- goal is to decrease by half, <u>revolving inflow potentially impacted</u> by insufficient amount of dedicated housing retention services/supportive services/wrap around services for individuals and households placed in permanent housing.

*HHAP 3 and 4 Goal NOT yet met: There was an increase in returns to homelessness. HHAP 4 goal was to <u>decrease</u> by half (4% to 2%).

Measure #5: Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.

Number of Persons

5%

4%

6%

1.53% Increase

CY 2020   CY 2021   CY 2022
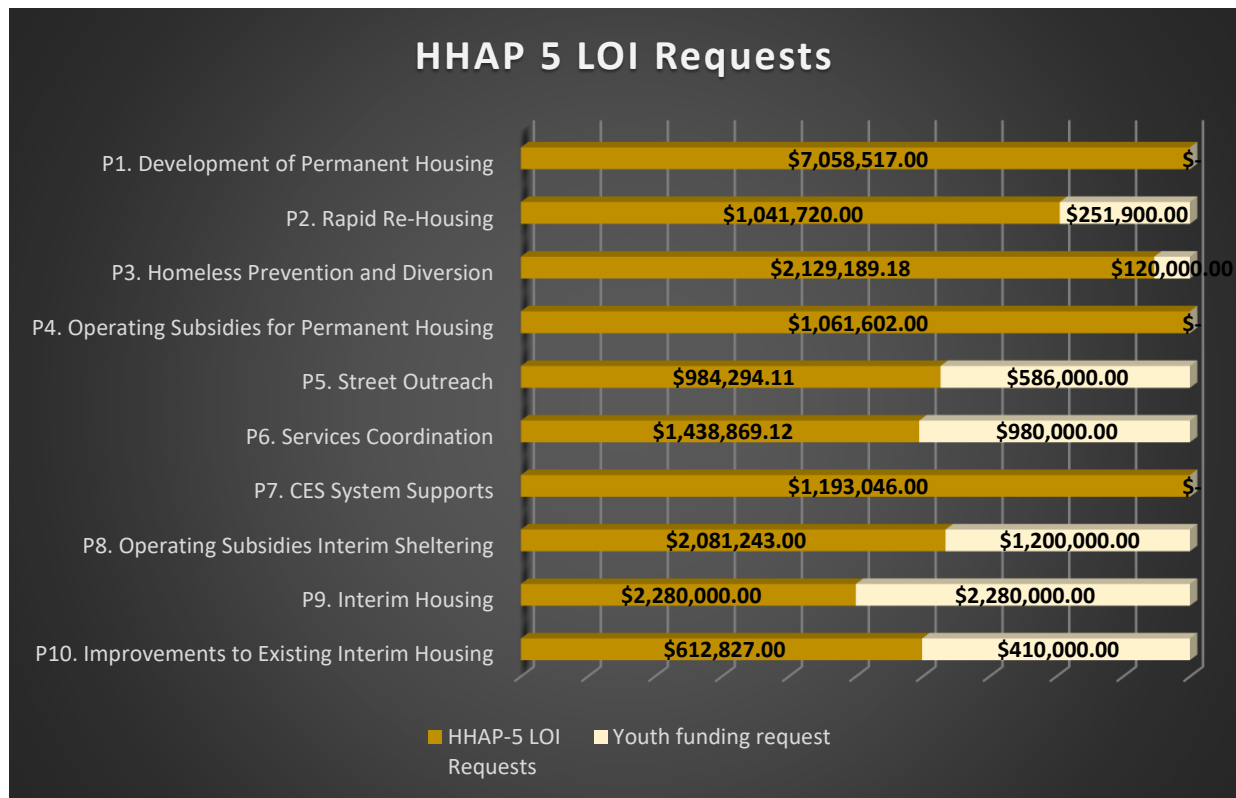
Calendar Year

- **System Metric 6:** 61% undesirable decrease in successful placements from street outreach to emergency shelter, permanent housing, safe haven or transitional housing-goal is to increase by 51%, <u>outflow potentially impacted</u> by static movement of shelter clients due to lack of available and affordable permanent housing and HMIS Data entry/quality challenges.

HHAP 3 and 4 Goal NOT yet met: There was a decrease in successful placements. HHAP 4 goal was to <u>increase</u> by 51% (32 people)

Measure #6: Increasing successful placements from street outreach.

25 — CY 2020
120 — CY 2021
47 — CY 2022

61% decrease (73 less people)

Number of Persons

Cycle Year

Strategic Funding Plan Overview:

- 38 applications
- Total Funding Requests: $19,881,307.41 / Youth Request: $5,827,900.00

HHAP 5 LOI Requests

| Priority	HHAP-5 LOI Requests	Youth funding request
P1. Development of Permanent Housing	$7,058,517.00	$-
P2. Rapid Re-Housing	$1,041,720.00	$251,900.00
P3. Homeless Prevention and Diversion	$2,129,189.18	$120,000.00
P4. Operating Subsidies for Permanent Housing	$1,061,602.00	$-
P5. Street Outreach	$984,294.11	$586,000.00
P6. Services Coordination	$1,438,869.12	$980,000.00
P7. CES System Supports	$1,193,046.00	$-
P8. Operating Subsidies Interim Sheltering	$2,081,243.00	$1,200,000.00
P9. Interim Housing	$2,280,000.00	$2,280,000.00
P10. Improvements to Existing Interim Housing	$612,827.00	$410,000.00

RECOMMENDATIONS: Approval for VC CoC Staff to include the top 5 priorities in the HHAP 5 application in addition to Administration, HMIS 1%, Interim Housing (Existing shelters and Youth only), Services Coordination (Youth only), Operating Subsidies (Youth only) and Improvements to Existing Interim Housing (Youth only).

Exhibit A: HHAP 5 Regional Coordinated Plan: System Performance Metrics and LOI Overview PPT

HHAP 5 Regionally Coordinated Homelessness Action Plan

System Performance Metrics and LOI Discussion

Objectives
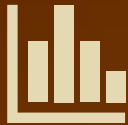
Use

System Performance Metrics to identify Needs and Gaps in our community

Receive

Stakeholder Input and Feedback

Gather

Feedback from stakeholders to support Strategic Funding Plan

VC CoC
System Performance
Metrics 1-6

1. Reducing the number of persons experiencing homelessness

2. Reducing the number of persons who become homeless for the first time

3. Increasing the number of people exiting homelessness into permanent housing
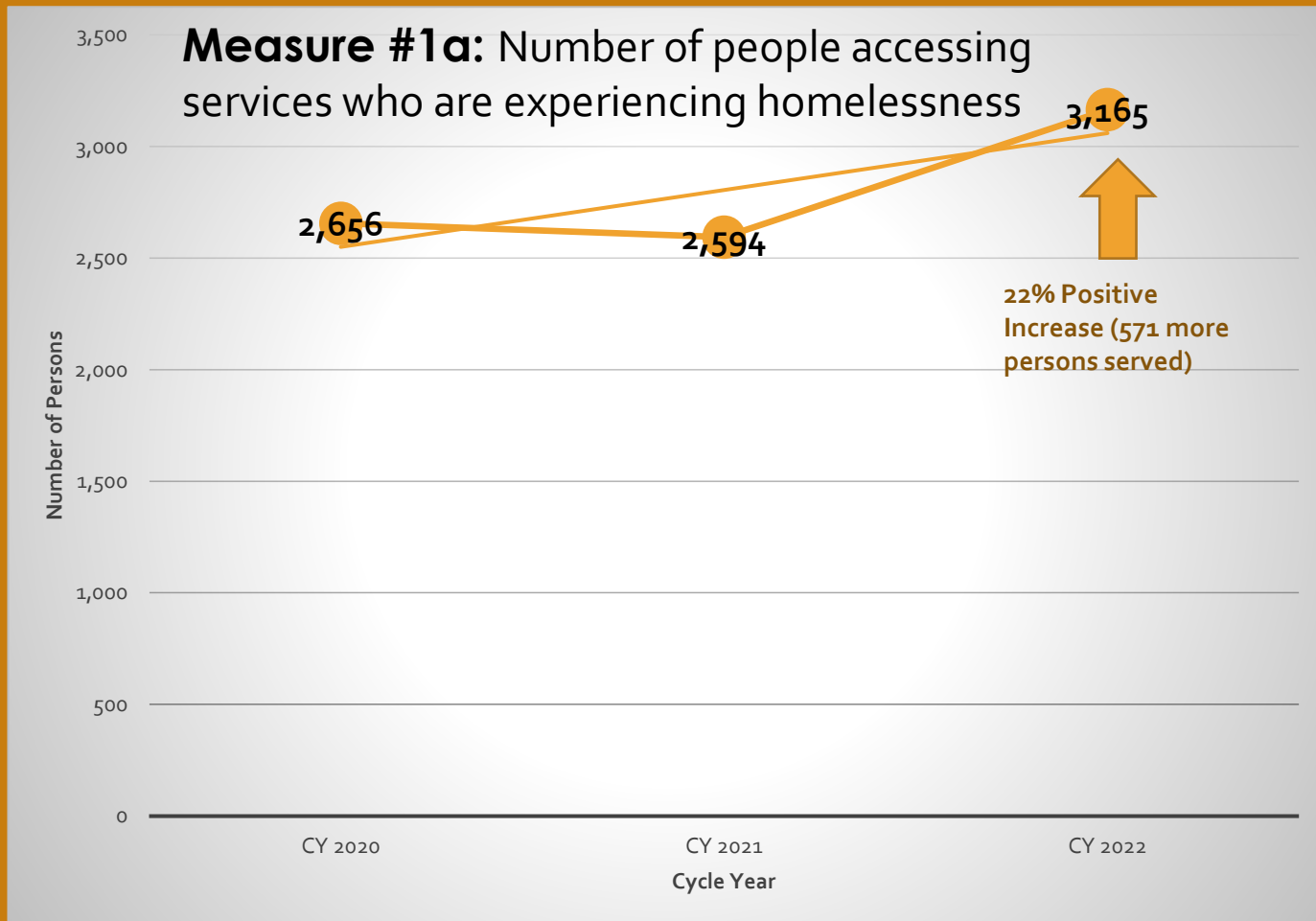
4. Reducing the length of time persons remain homeless

5. Reducing the number of persons who return to homelessness after exiting homelessness

6. Increasing successful placements from street outreach

Measure #1a: Number of people accessing services who are experiencing homelessness

- CY 2020: 2,656
- CY 2021: 2,594
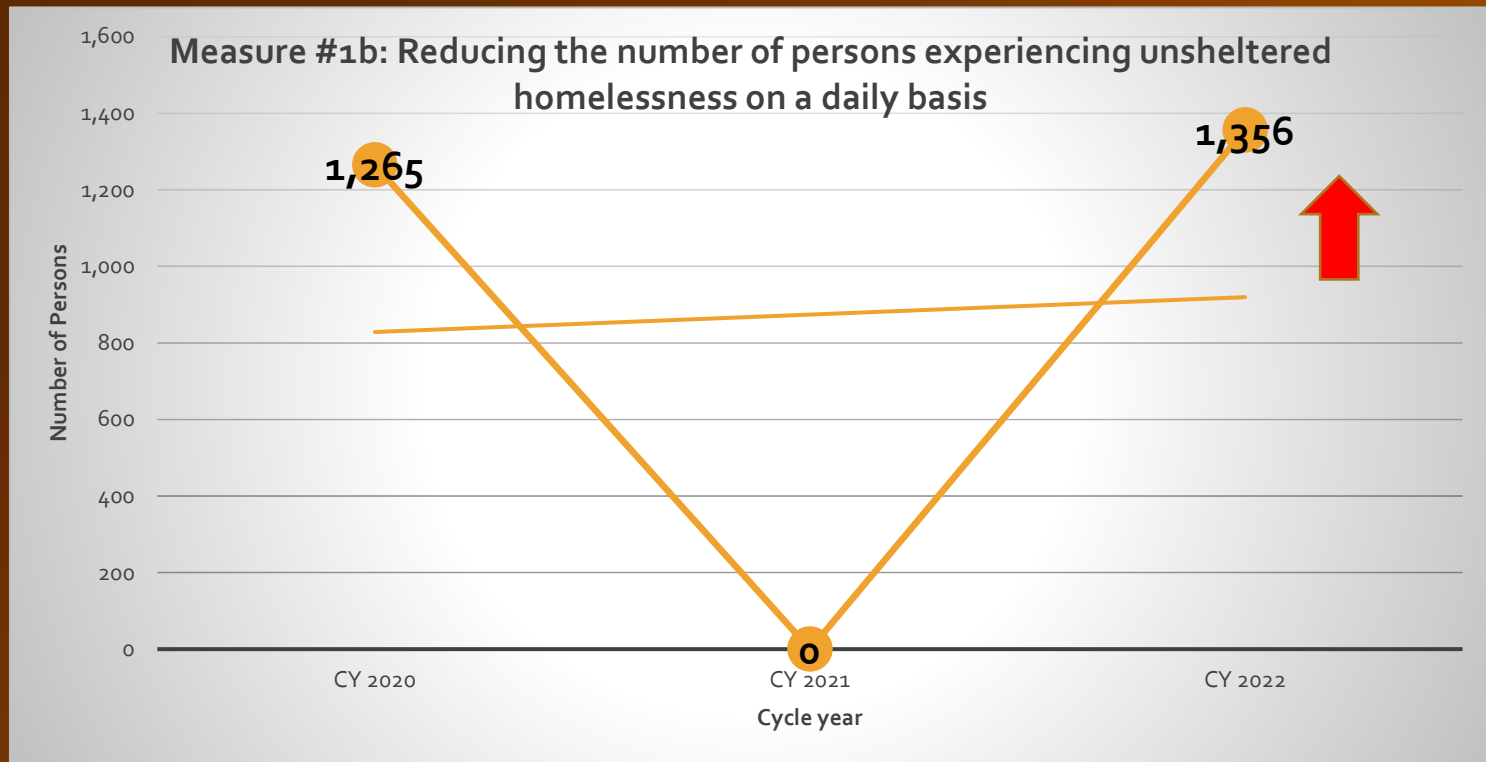- CY 2022: 3,165

22% Positive Increase (571 more persons served)

HHAP 3 and 4 goal has been met under this SPM.

Baseline Data	Change in # of People	Change as % of Baseline	Target Annual Estimate of # of people accessing services who are experiencing homelessness
2,065	516	25%	2,581

4

Measure #1b: Reducing the number of persons experiencing unsheltered homelessness on a daily basis
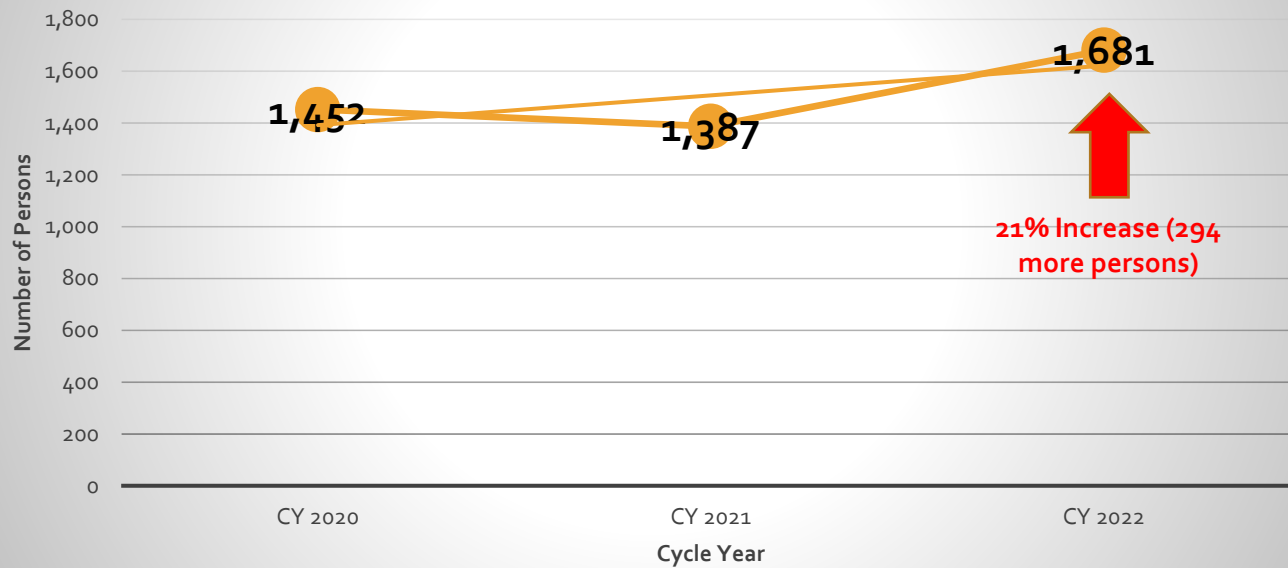
*Inflow and outflow impacts

-PIT data are not included in the CY21 report due to COVID-related inconsistencies.

HHAP 3 and 4 Goal NOT yet met: There was an increase in unsheltered homelessness. HHAP 4 goal is to reduce by 20%

Baseline Data	Change in # of People	Change as % of Baseline	Target Daily Estimate of # of people experiencing unsheltered homelessness
1,356	-271	-20%	1,085

Measure #2: Reducing the number of persons who become homeless for the first time.

CY 2020: 1,452
CY 2021: 1,387
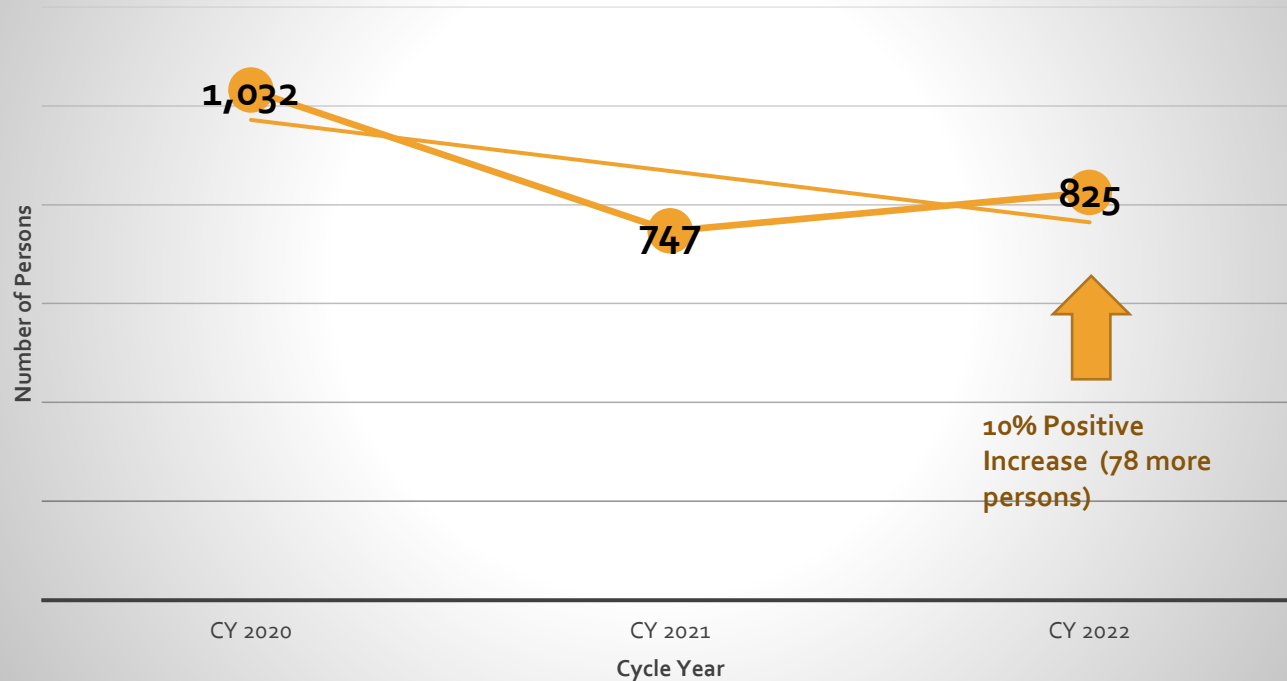CY 2022: 1,681

21% Increase (294 more persons)

*Inflow and outflow impacts

HHAP 3 and 4 Goal NOT yet met: There was an increase in first time homelessness. HHAP 4 goal was to reduce by 12% (140 people).

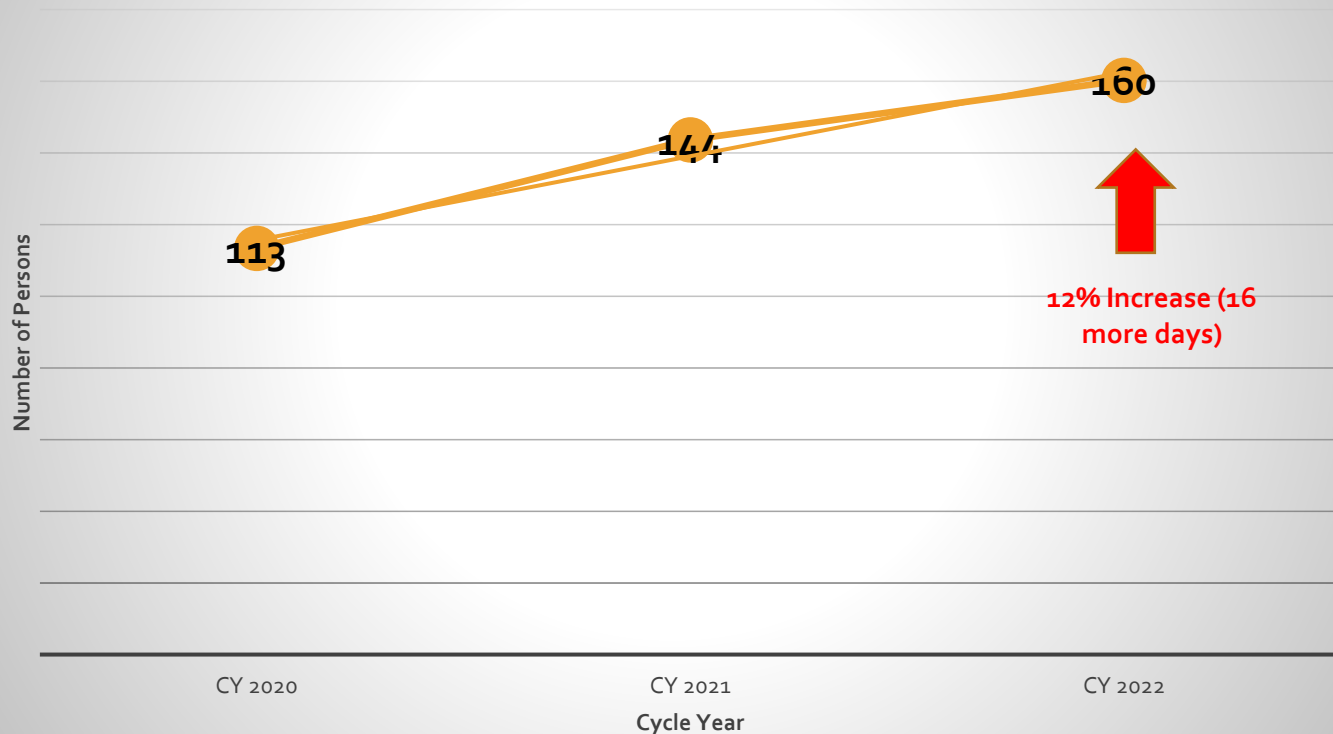| Baseline Data	Change in # of People	Change as % of Baseline	Target Annual Estimate of # of people who become newly homeless each year
1,174	-140	-12%	1,034

Measure #3: Increasing the number of people exiting homelessness into permanent housing.

*Measure 3 has been updated to include all exits to permanent housing, including system exits to permanent housing destinations and exits to permanent housing projects within the system

1,032

747

825

10% Positive Increase (78 more persons)

Number of Persons

CY 2020   CY 2021   CY 2022

Cycle Year

HHAP 3 and 4 Goal improved: There was an increase in placements into permanent housing. HHAP 4 goal was to increase by 20% (108 people).

Baseline Data	Change in # of People	Change as % of Baseline	Target Annual Estimate of # of people exiting homelessness into permanent housing
540	108	20%	648

7

Measure #4: Reducing the length of time persons remain homeless.

160

144

113

12% Increase (16 more days)

Number of Persons

CY 2020   CY 2021   CY 2022

Cycle Year

HHAP 3 and 4 Goal not yet met: There was an increase in length of time homeless (includes sheltered and unsheltered). HHAP 4 goal to <u>decrease </u>by 22% (-29 days).

| Baseline Data 129	Change in # of Days -29	Change as % of Baseline -22%	Target Average length of time (in # of days) persons enrolled in street outreach, emergency shelter, transitional housing, safehaven projects and time prior to move-in for persons enrolled in rapid rehousing and permanent housing programs 100

8

Measure #5: Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.

5%

6%

4%

1.53% Increase

Number of Persons

CY 2020   CY 2021   CY 2022

Cycle Year
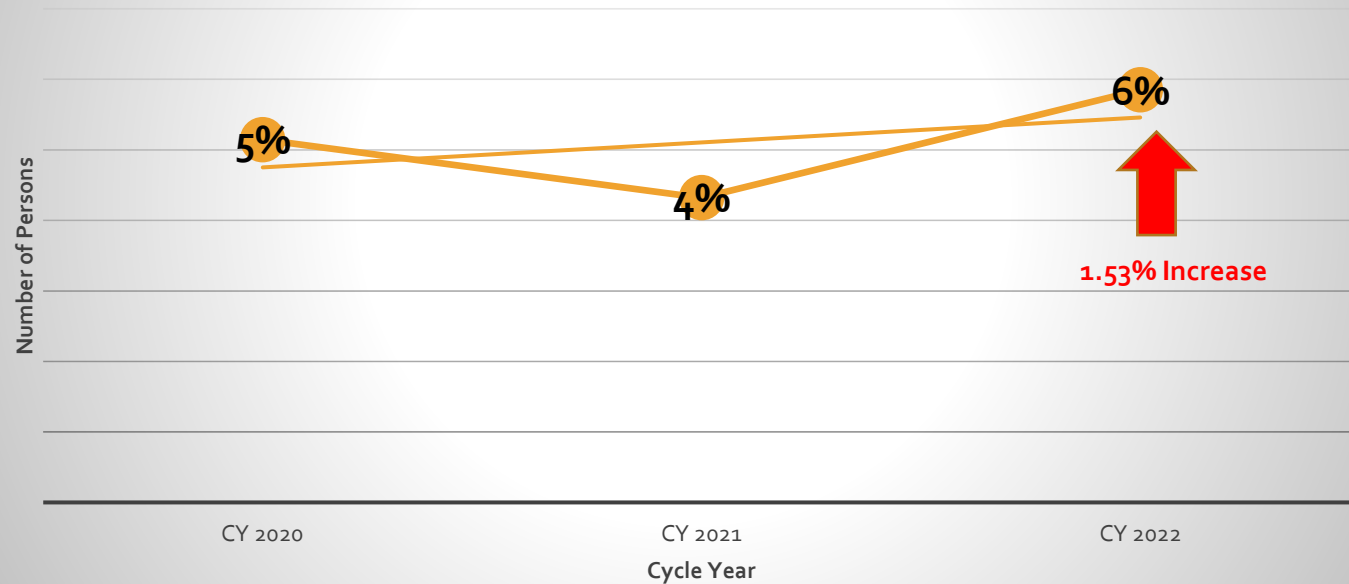
HHAP 3 and 4 Goal not yet met: There was an increase in returns to homelessness. HHAP 4 goal was to <u>decrease </u>by half (4% ➡ 2%).

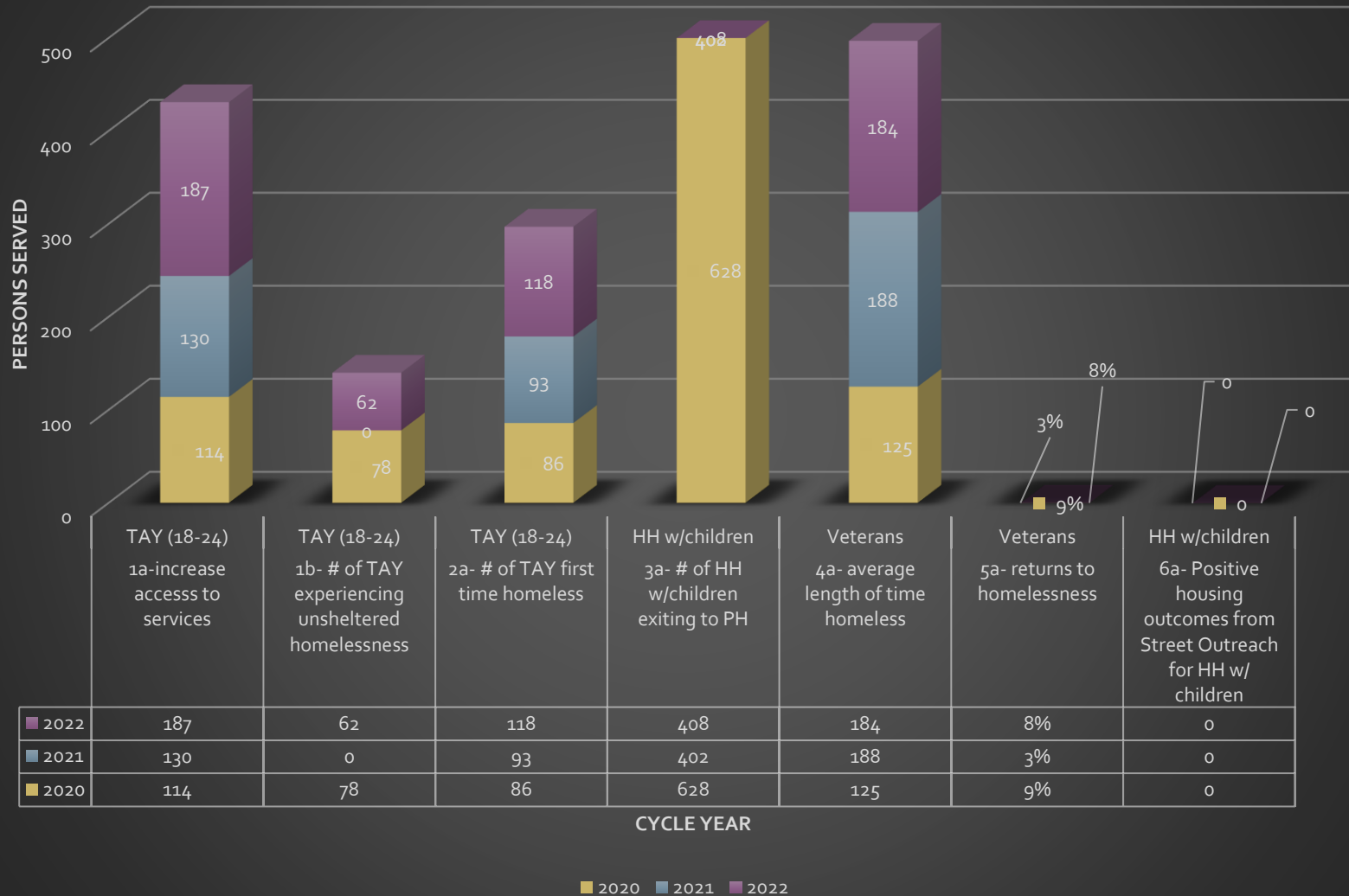| Baseline Data	Change in % of People	Change as % of Baseline	Target % of people who return to homelessness wihtin 2 years after having exited homelessness to permanent housing
3%	-2%	-50%	2%

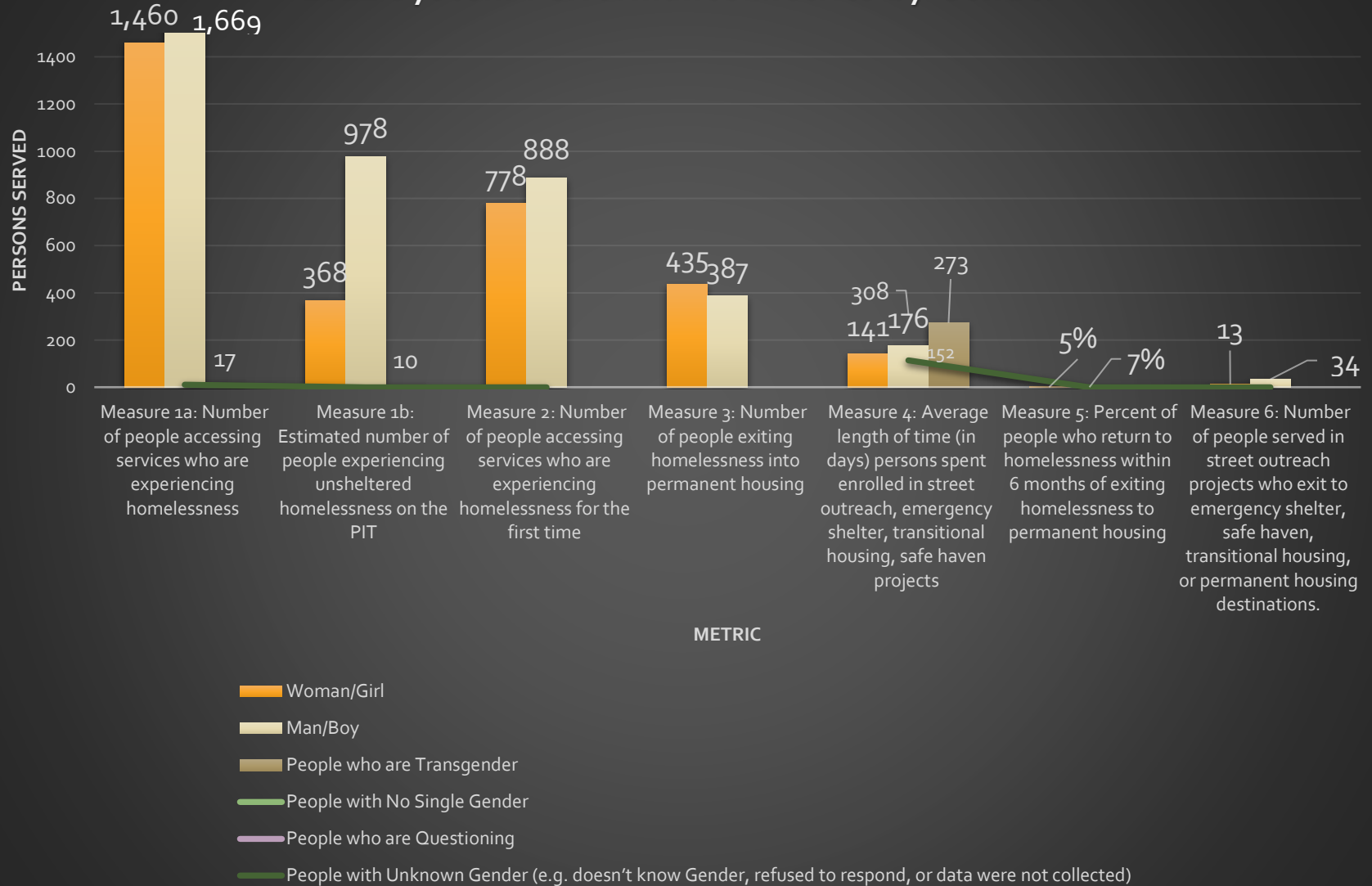**Measure #6: Increasing successful placements from street outreach.**
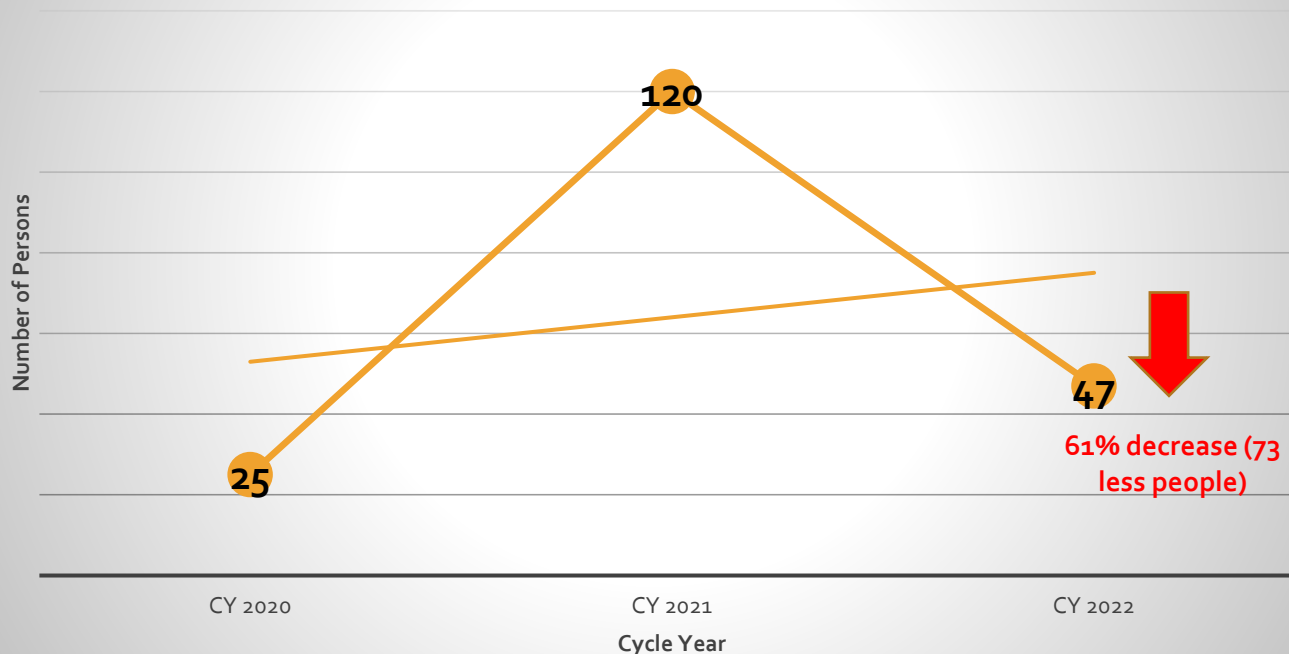
HHAP 3 and 4 Goal not yet met: There was a decrease in successful placements. HHAP 4 goal was to <u>increase</u> by 51% (32 people)

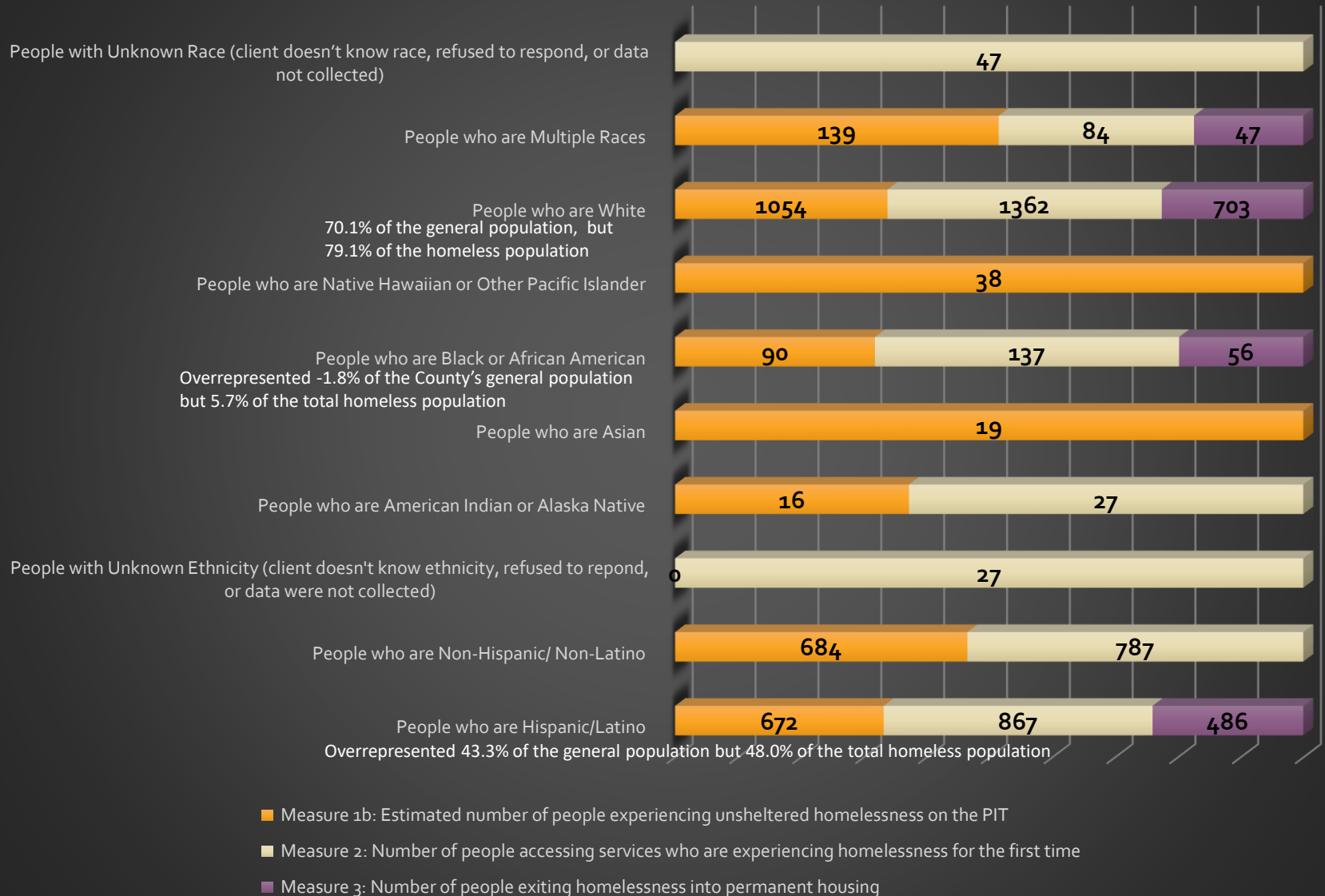| Baseline Data 63	Change in # of People 32	Change as % of Baseline 51%	Target Annual # of people served in street outreach projects who exit to emergency shelter, safe haven, transitional housing, or permanent housing destinations. 95

Subpopulations System Performance Metrics 3 Year Analysis

	TAY (18-24) 1a-increase accesss to services	TAY (18-24) 1b- # of TAY experiencing unsheltered homelessness	TAY (18-24) 2a- # of TAY first time homeless	HH w/children 3a- # of HH w/children exiting to PH	Veterans 4a- average length of time homeless	Veterans 5a- returns to homelessness	HH w/children 6a- Positive housing outcomes from Street Outreach for HH w/ children
2022	187	62	118	408	184	8%	0
2021	130	0	93	402	188	3%	0
2020	114	78	86	628	125	9%	0

CYCLE YEAR

■ 2020 ■ 2021 ■ 2022

11

2022 System Performance Metrics by Gender

(Chart — "PERSONS SERVED" on the vertical axis, "METRIC" on the horizontal axis)

Measure 1a: Number of people accessing services who are experiencing homelessness — Woman/Girl: 1,460; Man/Boy: 1,669; 17

Measure 1b: Estimated number of people experiencing unsheltered homelessness on the PIT — Woman/Girl: 368; Man/Boy: 978; 10

Measure 2: Number of people accessing services who are experiencing homelessness for the first time — Woman/Girl: 778; Man/Boy: 888

Measure 3: Number of people exiting homelessness into permanent housing — Woman/Girl: 435; Man/Boy: 387

Measure 4: Average length of time (in days) persons spent enrolled in street outreach, emergency shelter, transitional housing, safe haven projects — Woman/Girl: 141; Man/Boy: 176; 273; 152; 308

Measure 5: Percent of people who return to homelessness within 6 months of exiting homelessness to permanent housing — 5%; 7%

Measure 6: Number of people served in street outreach projects who exit to emergency shelter, safe haven, transitional housing, or permanent housing destinations. — 13; 34

Legend:
- Woman/Girl
- Man/Boy
- People who are Transgender
- People with No Single Gender
- People who are Questioning
- People with Unknown Gender (e.g. doesn't know Gender, refused to respond, or data were not collected)

12

2022 System Performance Metrics 1-3 by Race

People with Unknown Race (client doesn't know race, refused to respond, or data not collected): 47

People who are Multiple Races: 139, 84, 47

People who are White
70.1% of the general population, but
79.1% of the homeless population: 1054, 1362, 703

People who are Native Hawaiian or Other Pacific Islander: 38

People who are Black or African American
Overrepresented -1.8% of the County's general population but 5.7% of the total homeless population: 90, 137, 56

People who are Asian: 19

People who are American Indian or Alaska Native: 16, 27

People with Unknown Ethnicity (client doesn't know ethnicity, refused to repond, or data were not collected): 0, 27

People who are Non-Hispanic/ Non-Latino: 684, 787

People who are Hispanic/Latino: 672, 867, 486
Overrepresented 43.3% of the general population but 48.0% of the total homeless population

■ Measure 1b: Estimated number of people experiencing unsheltered homelessness on the PIT
■ Measure 2: Number of people accessing services who are experiencing homelessness for the first time
■ Measure 3: Number of people exiting homelessness into permanent housing

2022 System Performance Metrics 3-6 by Race

People with Unknown Race (client doesn't know race,… — 84 Days — 0

People who are Multiple Races — 139 Days — 8%

People who are White — 165 Days — 6% — 44

People who are Native Hawaiian or Other Pacific Islander — 126 Days — 100% — 0

People who are Black or African American — 133 Days — 7% — 0

People who are Asian — 178 Days — 0

People who are American Indian or Alaska Native — 174 Days

People with Unknown Ethnicity (client doesn't know… — 150 Days — 0

People who are Non-Hispanic/ Non-Latino — 180 Days — 8% — 23

People who are Hispanic/Latino — 141 Days — 5% — 24

Measure 4: Average length of time (in days) persons spent enrolled in street outreach, emergency shelter, transitional housing, safe haven projects

Measure 5: Percent of people who return to homelessness within 6 months of exiting homelessness to permanent housing

Measure 6: Number of people served in street outreach projects who exit to emergency shelter, safe haven, transitional housing, or permanent housing destinations.

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How can we pair the available funding to support the System Wide Measures?

Eligible Activities
Delivery of Permanent housing and Innovative Housing Solutions
Rapid Re-Housing
Prevention and Shelter Diversion
Operating Subsidies Permanent Housing
Street Outreach
Services Coordination
Systems Support
Operating Subsidies Interim Housing
Interim Housing
Improvements to Existing Interim Housing
HMIS 1%

System Metric 1a

22% Desirable increase in people accessing services-goal met by increasing available resources and services countywide!

System Metric 1b

Undesirable increase in unsheltered homelessness-goal is to decrease by 20%, <u>outflow potentially impacted</u> due to lack of available and affordable permanent housing.

System Metric 2

21% undesirable increase in First Time Homelessness- goal is to decrease by 12%, <u>inflow potentially impacted</u> by high cost of living, housing/rent cost burdens, wage growth impacts, SSI/SSDI limits, limited flexible Homeless Prevention/Diversion Funding countywide.

System Metric 3

10% Desirable increase in permanently housing households- goal is to increase by 20%, <u>outflow potentially impacted</u> by lack of available and affordable permanent housing.

System Metric 4

22% undesirable increase in length of time homeless when enrolled in Street outreach, emergency shelter, safe haven and transitional housing- goal is to decrease by 22% -> <u>outflow potentially impacted</u> by longer shelter stays with the system stagnant due to lack of available and affordable permanent housing.

System Metric 5

1.53% undesirable increase in returns to homelessness- goal is to decrease by half, <u>revolving inflow potentially impacted</u> by insufficient amount of dedicated housing retention services/supportive services/wrap around services for individuals and households placed in permanent housing.

System Metric 6

61% undesirable decrease in successful placements from street outreach to emergency shelter, permanent housing, safe haven or transitional housing-goal is to increase by 51%, <u>outflow potentially impacted</u> by static movement of shelter clients due to lack of available and affordable permanent housing. Note: HMIS Data quality challenges

Eligible Activity Definitions:	**Delivery of Permanent Housing and Innovative Housing Solutions**: Acquisition of land, maintenance of land, services for housing retention
	Rapid rehousing: Eligible uses include rental subsidies and incentives to landlords, such as security deposits, This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services
	Prevention and shelter diversion to permanent housing: Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence. 30% AMI
	Operating subsidies in new and existing affordable or supportive housing units: Operating costs for programs such as Homekey.
	Street outreach: Eligible uses to assist persons experiencing homelessness to access permanent housing and services. Services for people experiencing unsheltered homelessness, including, but not limited to, persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached.

Eligible Activity Definitions:

Services coordination: Eligible uses may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing.

Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.

*Interim sheltering: limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need

*Improvements to existing emergency shelters to lower barriers and increase privacy.

*Operating Subsidies Interim Housing

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Strategic Funding Plans Discussion

Total Request: $19,881,307.41 **Youth Request:** $5,827,900.00
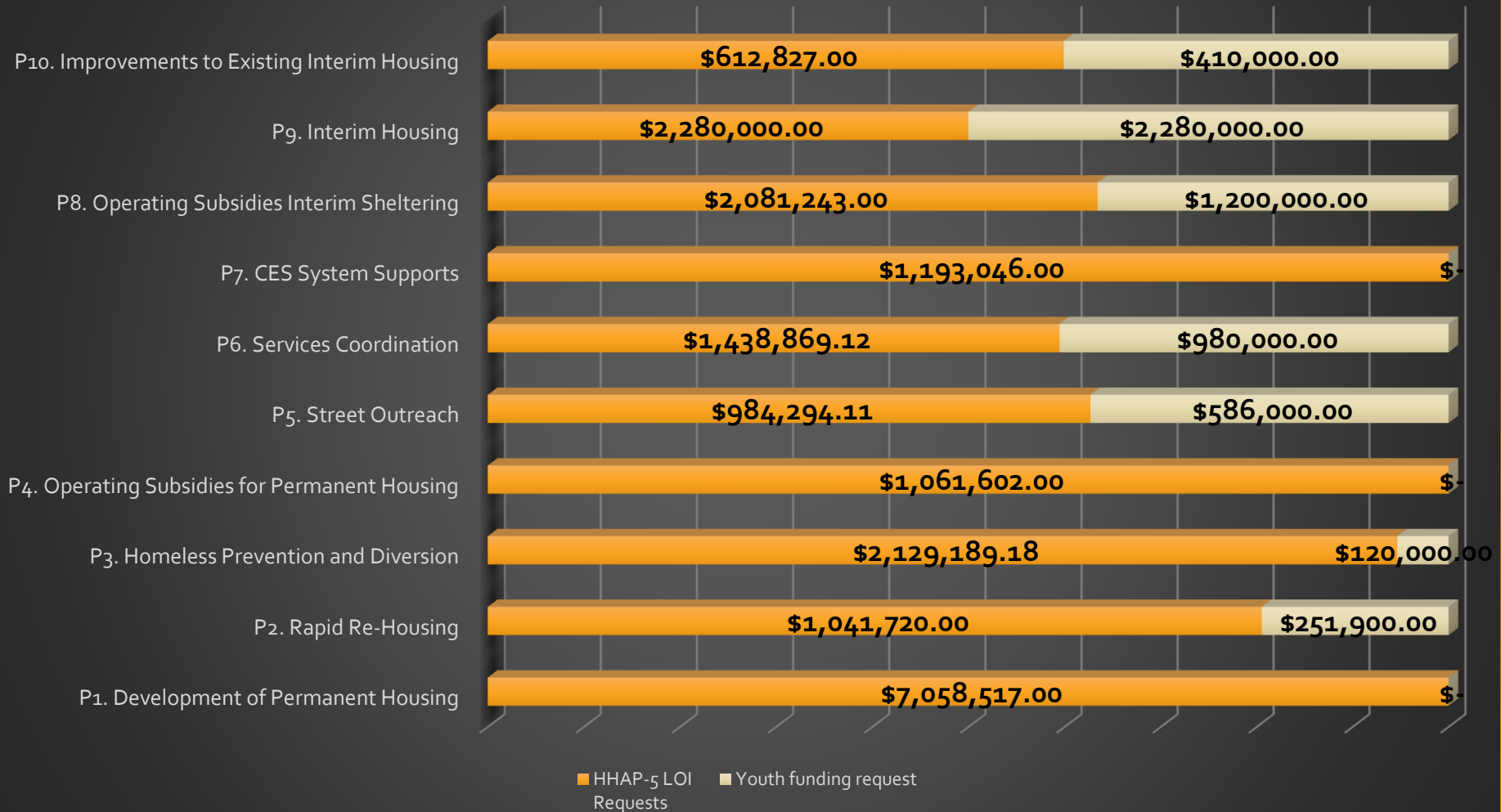
HHAP 5 LOI Requests

Category	HHAP-5 LOI Requests	Youth funding request
P10. Improvements to Existing Interim Housing	$612,827.00	$410,000.00
P9. Interim Housing	$2,280,000.00	$2,280,000.00
P8. Operating Subsidies Interim Sheltering	$2,081,243.00	$1,200,000.00
P7. CES System Supports	$1,193,046.00	$-
P6. Services Coordination	$1,438,869.12	$980,000.00
P5. Street Outreach	$984,294.11	$586,000.00
P4. Operating Subsidies for Permanent Housing	$1,061,602.00	$-
P3. Homeless Prevention and Diversion	$2,129,189.18	$120,000.00
P2. Rapid Re-Housing	$1,041,720.00	$251,900.00
P1. Development of Permanent Housing	$7,058,517.00	$-

Stakeholder for HHAP-5 Funding

You may complete the survey before 12/20/23 12:00pm

MS TEAMS Polling

You may use your mobile device to open the survey.
How to access:
1. Open your camera and place the QR code in the camera frame
2. Click the forms.office.com link when it hovers over the QR code
3. Begin the survey

HHAP-5 Regional Planning Stakeholder Feedback Forum

Next Steps

- This input will guide the Regionally Coordinated Plan and Strategic Funding Plan.
- Submit Final Consolidated Application to the State by 3/27/24

Contact Info:

Alicia Morales-McKinney, LCSW

alicia.morales-mckinney@ventura.org

VCCoC website: Venturacoc.org

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December 13, 2023

VC CoC Governance Board

SUBJECT: Discuss and Approve the Priority Encampment(s) and City Partnerships for the State's Encampment Resolution Funding Program Application.

DISCUSSION: The State of California Interagency Council on Homelessness (Cal ICH) released Round 3 of a Notice of Funding Availability (NOFA) (https://bcsh.ca.gov/calich/documents/erf_3r_nofa.pdf) on November 27, 2023 to solicit additional proposals that resolve unsheltered homelessness for people residing in encampments. The first Encampment Resolution Funding (ERF) Program was authorized in 2021 through Assembly Bill 140 with an allocation of $50 million and Assembly Bill 178 allocated an additional $300 million for round 2. Round 3 was authorized in 2022 through Senate Bill 197 and the $400 million for this round was appropriated by SB 101. The goal of this funding, as with the previous two rounds, is to transition individuals from prioritized encampments into permanent housing. Applications will be received by the State through 6/30/2024 with the first application window open from 11/27/2023 to 1/31/2024.

With this new round of funding, the VC CoC has received application interest from the following cities:

1) City of Ojai – approximately 35 individuals in 3 area encampments;
2) City of San Buenaventura – approximately 100 individuals in 5 area encampments;
3) City of Camarillo – approximately 50 individuals in 3 area encampments

Each city is developing plans that include offering outreach to encampment residents, permanent closure of encampments, relocation to Transitional Housing (TH) or Navigation Centers (NC) and prioritization of these individuals to Permanent and Permanent Supportive Housing (PH/PSH) projects when completed. Each jurisdiction also has the full support of local law enforcement.

VC CoC is prepared to assist the cities by providing guidance in writing their proposals, including implementing Best Practices. If awarded, each city will manage their grant funds.

RECOMMENDATION: Approve the prioritized encampment(s) and city partnerships to be included in the State's Encampment Resolution Funding Program application to be submitted by January 31, 2024.

Encampment Resolution Funding Program, Round 3, Rolling Application (ERF-3-R)

Notice of Funding Availability (NOFA)

November 27, 2023

Table of Contents

DATE:	November 27, 2023
MEMORANDUM FOR	ALL ELIGIBLE APPLICANTS
FROM:	Meghan Marshall, Executive Officer California Interagency Council on Homelessness
SUBJECT:	NOTICE OF FUNDING AVAILABILITY (NOFA) Encampment Resolution Funding (ERF-3-R)

I. GRANT OVERVIEW

The California Interagency Council on Homelessness (Cal ICH) is pleased to announce the availability of Round 3 of the Encampment Resolution Funding (ERF) Program.

California appropriated $400 million to fund ERF-3. ERF-3's initial disbursement (ERF-3-L) was allocated to jurisdictions that applied for ERF-2-R, met all the program requirements, but were unable to receive awards under Round 2 due to insufficient funds. This NOFA makes the remaining $298,747,574.33 available for awards through a rolling application process (ERF-3-R). Applications will be accepted on a rolling basis until June 30, 2024, or until funds are depleted, whichever occurs first. Up to 50 percent of the $400 million appropriated will be prioritized for proposals that serve people living in encampments on state right of way.

A. Authority

ERF-3 was authorized in 2022 through Senate Bill 197 (Chapter 70, Statutes of 2022), enacted under Chapter 7 of Part 1 of Division 31 of the California Health and Safety Code (HSC) (sections 50250 et seq.). The $400 million for this third round was appropriated by SB 101 (Chapter 12, Statute of 2023). ERF was established to increase collaboration between Cal ICH, Local Jurisdictions, and Continuumsof Care (CoCs) for the following purposes:

- Assist Local Jurisdictions in ensuring the safety and wellness of people experiencing homelessness in encampments.
- Provide grants to Local Jurisdictions and CoCs to resolve critical encampment concerns and transition individuals into safe and stable housing.
- Encourage a data-informed, coordinated approach to address encampment concerns.

B. Background

Cal ICH was created in 2017 to oversee the implementation of Housing First policies, guidelines, and regulations to reduce the prevalence and duration of

homelessness in California. Cal ICH's mission is to develop policies and to identify and coordinate resources, benefits, and services to prevent and work toward ending homelessness in California.

The ERF Program is a four-year grant program that includes three rounds of funding as described below:

Funding Round & Allocation	Authorizing bill(s)	Disbursements
ERF 1 $50 M	• AB 140 (Chapter 111, Statutes of 2021)	$48 million was awarded to 19 applicants
ERF 2 $300 M	• SB 197 (Chapter 70, Statutes of 2022) • AB 178 (Chapter 45, Statutes of 2022)	ERF-2-L*: $47,698,261.81 was awarded to eight applicants that applied for ERF-1, met all applicable program requirements, but did not receive awards under ERF-1 due to lack of available funds.
		ERF-2-R**: $237,301,738.19 was awarded to 30 applicants
ERF 3 $400 M	• SB 197 (Chapter 70, Statutes of 2022) • SB 101 (Chapter 12, Statute of 2023)	ERF-3-L*: $81,252,425.67 was awarded to 12 applicants that applied for ERF-2-R, met all applicable program requirements, but did not receive awards under ERF-2-R due to lack of available funds
		ERF-3-R**: $298,747,574.33 is made available through this NOFA

 * L indicates a lookback to unfunded applications in the preceding round.
 ** R indicates a rolling application process

It is the intent of the Legislature to enact additional legislation to transfer the grant administration work of Cal ICH to the Department of Housing and Community Development (HCD) in FY 2024-25.

C.   Objective
The ERF program will fund actionable, person-centered local proposals that resolve the experience of unsheltered homelessness for people residing in

encampments. Resolving these experiences of homelessness will necessarily address the safety and wellness of people within encampments, resolve critical encampment concerns, and transition individuals into interim shelter with clear pathways to permanent housing or directly into permanent housing, using data-informed, non-punitive, low-barrier, person-centered, Housing First, and coordinated approaches.

Proposals may bolster existing, successful models and/or support new approaches that provide safe stable, and ultimately permanent housing for people experiencing homelessness in encampments.

D.   Available Funds
Up to $298,747,574.33 is available for award through ERF-3-R. Pursuant to the Budget Act of 2023 (SB 101 (Chapter 12, statute of 2023), up to 50 percent of the funds authorized for ERF-3 shall be prioritized for Local Jurisdictions with proposals that address encampments on state right of way and that meet priority criteria established by Cal ICH in consultation with the Department of Transportation.

E.   Eligible Applicants
- Local Jurisdiction – means a city, including a charter city, a county, including a charter county, or a city and county, including a charter city and county.
- Continuum of Care (CoC) – as defined in Section 578.3 of Title 24 of the Code of Federal Regulations.

Per SB 101 (Chapter 12, statute of 2023), Local Jurisdictions have priority to apply for ERF programs on state right of way, over CoC applicants, until a date specified by Cal ICH. If a CoC applies for an ERF proposal located on a state right of way before May 1, 2024, the CoC must provide a Letter of Local Acknowledgment from each overlapping Local Jurisdiction that: (1) identifies the prioritized encampment; (2) confirms that the CoC has communicated with each Local Jurisdiction about the CoC's intent to apply; and (3) that no Local Jurisdiction intends to apply for ERF-3-R funds for the prioritized encampment.

F.   Eligible Population to Serve
ERF-3-R funds may only be used for proposals that connect people experiencing homelessness in encampments to interim shelter with clear pathways to permanent housing or place people directly into permanent housing.

"Encampment" is not defined in the authorizing legislation for ERF, but

research published the U.S. Department of Housing and Urban Development provides the following guidance:

An encampment typically includes the following:
- A group of people sleeping outside in the same location for a sustained period.
- The presence of some type of physical structures (e.g., tents, tarps, lean-tos).
- The presence of personal belongings (e.g., coolers, bicycles, mattresses, clothes).
- The existence of social support or a sense of community for residents

[Unsheltered Homelessness and Homeless Encampments in 2019 (huduser.gov)](#)

Furthermore, ERF authorizing legislation requires funding be used for "prioritized" encampments. Applicants must provide a justification for the prioritization of the specific encampment proposed to be served. ERF is not intended to be used to fund a community-wide encampment resolution program. However, in very small communities it may be possible to justify prioritizing all of a small number of encampments for resolution using this fund source. Therefore, in completing this application, applicants must identify and describe the specific encampment that will be prioritized for resolution.

If an applicant proposes to prioritize a large, noncontiguous, or multiple site(s), the encampments may only be addressed through a single application if: (a) the justification for prioritizing the encampments is the same, and (b) the demographics and service needs of the residents of the encampments is sufficiently similar, and (c) that the same set of services, and service providers, including outreach, interim and permanent housing programs, will be used to resolve the identified people's experience of homelessness in encampments. Applicant must prepare a separate application for each encampment that does not meet the requirements of (a) – (c).

G. Key Dates
The rolling application will open upon the release of this NOFA and the accompanying ERF-3-R application, and will remain open until June 30, 2024, or until all program funds have been exhausted, whichever comes first. Applications will be reviewed in batches as illustrated in the table and diagram on the following page.

Table, ERF-3-R Events	Responsible Party	Date(s)
NOFA Release Date	Cal ICH	11/27/2023
Application Release Date	Cal ICH	11/27/2023
Application Window #1	Applicant	11/27/23 - 01/31/24
Review and Award Window #1 Applications	Cal ICH	02/01/24 - 03/31/24
Application Window #2	Applicant	02/01/24 - 04/30/24
Review and Award Window #2 Applications	Cal ICH	05/01/24-06/30/24
Application Window #3	Applicant	05/01/24-06/30/24
Review and Award Window #3 Applications	Cal ICH	07/01/24 - 08/31/24
Deadline to **Expend** 50% of Allocation	Applicant	06/30/2025
Deadline to **Obligate** 100% of Allocation	Applicant	06/30/2025
Deadline to **Expend** 100% of Allocation	Applicant	06/30/2027

Application Window and Review											
	2023		2024								
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Application Window 1	▓	▓	▓							
Review of Window 1 Apps				▓	▓					
Application Window 2				▓	▓	▓				
Review of Window 2 Apps							▓	▓		
Application Window 3							▓	▓		
Review of Window 3 Apps									▓	▓

H.   Applicant Conference
General questions may be submitted by email to calichgrants@bcsh.ca.gov, with a subject line "ERF-3-R" for the duration of the rolling application period. Please know that Cal ICH will likely respond to any inquiries through **official channels that are directed to the entire eligible applicant pool** (i.e., Applicant Conference, FAQ, or if necessary, an addendum to this NOFA). The non-mandatory Applicant Conference is a space for Cal ICH to walk through the NOFA, respond to previously submitted questions, and answer live questions as time permits. This conference will last an hour and is for informational purposes only. Attendance is voluntary and the conference will be recorded and posted on Cal ICH's website for viewing as your schedule permits.

To have your question answered in the Applicant Conference, please email questions to calichgrants@bcsh.ca.gov with subject line: ERF-3-R by 5pm 12/01/2023.

Conference date and time: 12/07/2023 @ 10:00 – 11:00 AM Pacific Time

Registration is required to attend. Register in advance using the following link: https://us06web.zoom.us/webinar/register/WN_Eib-_GQGTOSL86Rki6qSQg

Applicant Conference Agenda:
• Welcome and Introduction
• NOFA Overview
• Answer Questions Submitted to Cal ICH
• Live Questions (as time permits)

II. **REQUIRED APPLICATION ELEMENTS, EVALUATION CRITERIA, AND PRIORITIZED FACTORS**
A.   Required Application Elements
Eligible applicants must submit an Application in a form and manner specified by Cal ICH; the Application must include minimum elements as described in HSC section 50252.1(c)(4). The Application made available through the Cognito Submission Portal (https://www.cognitoforms.com/californiainteragencycouncilonhomelessness/erf3rapplication) includes all the minimum elements.

B.   Evaluation Criteria
In determining which Applications to fund, Cal ICH shall evaluate and score proposals based on specific criteria as described in HSC section 50251(c)(2). These specific criteria are operationalized through and located in the ERF-3-R Scoring Matrix at Section VI.A and B of this NOFA.

C.   Prioritized Factors

In accordance with HSC section 50252.1(c)(5), in awarding grants, funding shall be prioritized for both of the following:

- Applications that demonstrate cross-systems collaboration, including collaborations with state and federal entities, and innovative efforts to resolve encampment issues, while focusing on protecting the health and well-being of the individuals living in those encampments.
- Applications that represent the diversity of communities across the state, including, but not limited to, rural, urban, and suburban communities.
- Additionally, up to 50 percent of the available funds will be prioritized for ERF projects that address encampments on state right of way.

III. ELIGIBLE USES

A.   Eligible Uses

Applicant's program design and objective and their proposed eligible uses must advance ERF-3-R's objective, which is set forth at Section I.C of this NOFA. Proposal design may include any combination of the following ten Eligible Use categories:

Eligible Use Category	Non-Exhaustive List of Eligible Activities Applied to the EligiblePopulation
Rapid Rehousing	Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitating access to other community-based services.
Operating Subsidies	Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.
Street Outreach	Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.
Services Coordination	Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.

Systems Support	Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons' experiences of unsheltered homelessness.
Delivery of Permanent Housing	Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.
Prevention and Shelter Diversion	Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.
Interim Housing	Interim housing, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.
Improvements to Existing Emergency Shelters	Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.
Administrative Costs	Administrative costs incurred by the city, county, continuum of care, to administer its program allocation. Up to 5% of grant funds may be applied to administrative costs.

Site restoration is not a permitted Eligible Use for ERF-3-R funds.

B.   Budgets
Applicants must use the standardized budget template available at Box.com: (https://dca.box.com/s/xayuey1lcrgnve0e6l3ut5tkov0rtu3). Where necessary, applicants may modify the budget template.

These budgets will be submitted through the application submission portal: (https://www.cognitoforms.com/CaliforniaInteragencyCouncilOnHomelessness/ERF3RApplication).

Applicants must demonstrate a reasonable effort to correctly categorize their budgets into the appropriate Eligible Uses. Additionally, if one larger proposal may fall within two or more Eligible Use categories, applicants should split up the line item so that Cal ICH staff can track and better understand proposal components.

IV. APPLICATION

The ERF-3-R application is a questionnaire style survey and has three required parts: administrative information, proposal overview, and implementation. A submitted application that deviates from the following requirements will be considered nonresponsive and will be disqualified from the evaluation.

- *Part 1: Administrative Information*

Requires the applicant to provide information pertaining to jurisdiction type, implementing organization, contracting information, and contacts.

- *Part 2: Proposal Overview*

Requires the applicant to provide information on:

a) Proposal Summary: including an overview of all key components and/or phases of the project that will be funded in whole or in part with ERF-3-R resources.

b) People Served: including metrics on how many people are living in the prioritized encampment and how many people are proposed to be served.

c) Encampment Information: including a description of the people living in the prioritized encampment, the physical characteristics of the encampment, whythe site and the people residing there are being prioritized, and whether the encampment is located entirely or partially on a state right of way. This includes:
   - Attachment, Map: Applicants must submit a map of the encampment site proposed to be served with ERF-3-R funds.
   - Attachment, Caltrans Letter of Support (if applicable): Projects entirely or partially on a state right of way must include a Letter of Support from Caltrans.
     - o This letter must include confirmation from Caltrans that they are aware of and in support of the ERF project, including the projected timeline, and that they will only take action on that encampment

site in collaboration with and with at least two weeks-notice to the ERF grantee, unless critical circumstances exist when an encampment poses an imminent threat to life, health, safety, or infrastructure and must be immediately addressed.

- o This letter should be signed by the local Caltrans Deputy District Director of Maintenance (DDDM) or their designee.
- o This letter may also include Caltrans role in the proposal and what Caltrans resources are being leveraged.

d) Proposal's Outcomes: including a description of the proposal's planned outcomes, activities to support meeting these outcomes, and how the applicantwill measure their progress.

e) Centering People: including:
  i. data, evidence, and other information that informed the proposal's design;
  ii. how input from people with lived experience of homelessness was meaningfully incorporated into the proposal;
  iii. the proposal's adherence to Housing First;
  iv. the proposal's delivery of trauma informed housing services and supports; and
  v. how the proposal will prioritize the dignity, health, and safety of people experiencing homelessness in the encampment.

- *Part 3: Implementation*

Requires the applicant to provide details around proposal implementation in four key areas:

a) Core Service Delivery and Housing Strategies: including the proposed outreach strategies and/or service coordination for the persons experiencing homelessness while they continue to reside in the encampment, the proposed living situations immediately following the encampment, displacement mitigation strategies, ability to deliver permanent housing, pathways to permanent housing, and strategies to mitigate returns to unsheltered homelessness.

b) Budget and Resource Plan: including the total amount of ERF-3-R funds requested, the amount and description of non-ERF resources that will support the proposal, and an explanation for how the requested amount was determined based on the number of people served and the housing options provided. Identifies non-ERF-3-R resources that will be leveraged to support proposal implementation including coordination of resources from other systems that would increase services and housing

options. This includes prior ERF awards, HUD unsheltered NOFO, and other federal, state, and local funding sources.

- **Attachment, Standardized Budget**: Applicants must use the standardized budget template available at Box.com: (https://dca.box.com/s/xayuey1lcrgnve0e6l3ut5tkov0rtu3). Where necessary, applicants may modify the budget template. For guidance on Eligible Uses and categorization, see Eligible Uses in Section III.A.

c) Key Entities and Staff: including the experience and qualifications for the implementing organization and key partners, evidence of collaboration between Local Jurisdiction(s) and the CoC, as well as identification of the primary parties with rights to and/or control of the property upon which the encampment resides (Caltrans, Union Pacific, private landowner, etc.) and their shared understanding of and commitment to the implementation of the proposal. For proposals on state right of way, in addition to the Caltrans letter of support, applicants must describe how they collaborated with Caltrans on their program design, implementation plans, and projected timeline.

d) Accelerated Timeline: including how your community will act urgently and efficiently while prioritizing the dignity, safety and wellness of people experiencing homelessness within the encampment site and proposal milestones. Applicants are strongly encouraged to provide incremental milestones for achieving the interim shelter and permanent housing goals set out in the proposal. For projects that include interim shelter and/or permanent housing development, the timeline should include major development milestones.

V. APPLICATION SUBMISSION REQUIREMENTS

Applicants will utilize the Cognito application submission portal: (https://www.cognitoforms.com/CaliforniaInteragencyCouncilOnHomelessness/ERF3RApplication).

Applications will be accepted on a rolling basis beginning on November 27, 2023, until June 30, 2024, or until all funds have been exhausted, whichever occurs first. As detailed above in the Key Dates table, this rolling application period will span three possible application submission windows. Complete applications submitted and received by 5:00 p.m. on the last day of the corresponding application window, will be reviewed and evaluated as a batch for that window. Applications received after 5:00 p.m. on the last day of the application window will be reviewed and evaluated during the following application window.

Because Cal ICH does not have control over the platform's timing apparatus and uploading speed, and to mitigate for unforeseen occurrences, applicants are strongly encouraged to submit by noon on the last day of the corresponding application window. For example, applications submitted during application window #1 for the period of November 27, 2023, through January 31, 2024, must be submitted no later than 5:00 p.m. on January 31, 2024, and applicants are encouraged to submit by noon on that day to mitigate any unforeseen occurrences in the Cognito application portal. Applicants are permitted to submit a "test" submission at a time of their choosing to familiarize themselves with the application and the Cognito platform. To ensure your application is reviewed, please make sure that your final submission is not marked as a "test" submittal. The Cognito platform will instruct applicants on how to navigate this process.

VI. REVIEW, SCORING, AND AWARD

A. Review

Phase 1 – Administrative Review: Applications will be reviewed and evaluated for completeness of NOFA specifications, including checking that the application was submitted on behalf of an eligible applicant. In this review stage, reviewers will evaluate the contents of each application to ensure that all required items are populated and / or received. Cal ICH will reach out to applicants and allow them to resolve small discrepancies, but applications that are not complete or do not contain all the required items and attachments will be considered non-responsive and will be disqualified from the evaluation.

Phase 2 – Scoring Review: Cal ICH and/or its designee will convene an evaluation panel of three qualified individuals who have knowledge and experience of the state grantmaking process and subject matter of the Program. The evaluation panel will review and score applications in accordance with the ERF Scoring Matrix below. This panel will produce an application's average score. Applications eligible for funding must score an average of at least 70 of the possible 100 points total. In addition to receiving an average total score of at least 70, all applicants must average no less than the minimum scoring threshold for each of the following sections:
1. People Served and Encampment Information (must receive 3 out of the 5 possible points)
2. Proposal's Outcomes (must receive 10 out of the 15 possible points)
3. Centering People (must receive 16 out of the 20 possible points)
4. Core Service Delivery and Housing Strategies (must receive 11 out of the15 possible points)
5. Budget and Resource Plan (must receive 10 out of the 15 possible points)

6. Key Entities and Staff (must receive 10 out of the 15 possible points)
7. Accelerated Timeline (must receive 10 out of the 15 possible points)

B.   Scoring

The Evaluation Panel will review and consider the totality of the information in the application when determining whether the application satisfies the minimum scoring threshold. However, applicants should respond to each application criteria in the proper application section to ensure all requirements are met.

ERF-3-R Scoring Matrix	
Proposal Overview	**Factors that satisfy minimum scoring threshold:**
People Served and Encampment Information (Must receive 3 out of the 5 possible points)	o Clearly describes the characteristics and demographics of the people living in the prioritized encampment and the physical aspects of the encampment including location, size of area, types of structures onsite, and vehicles present. o Makes a logical and compelling case for why the identified encampment site is being prioritized.
Proposal'sOutcomes *(Must receive 10 out of the 15 possible points)*	o Proposal's outcomes meaningfully align with ERF-3-R's objectives (set forth at Section I.C of this NOFA). o Outcomes are specific, measurable, realistic, and time-based. o Logically describes how progress will be measured and outcomes achieved. o Applicant demonstrates an above average likelihood of achieving the proposal's outcomes.
Centering People *(Must receive 16 out of the possible 20 points)*	o Uses well-informed analyses or the perspectives of people with lived experience of homelessness to inform the proposal's decisions, processes, and actions which should advance the wellbeing of people experiencing unsheltered homelessness in the identified encampment. o Aligns with and exemplifies Housing First approaches. o Provides trauma informed services and supports, operationalizes harm reduction, and

	centers an individual's choice and preferences.
	o Prioritizes the dignity, health, and safety of people experiencing homelessness in the encampment.
	o Details the controls in place to not "penalize homelessness."

Implementation	Factors that satisfy minimum scoring threshold:
Core Service Delivery and Housing Strategies (Must receive 11 out of the possible 15 points*)*	o Includes a comprehensive outreach and engagement strategyincluding case management and service coordination for people currently residing in the encampment.
	o Details identify interim and permanent housing options and includes a description of how many individuals are projected to be served with each interim and permanent housing solution.
	o Includes compelling evidence of an applicant's demonstrated ability and commitment to deliver permanent housing for people residing in the prioritized encampment. Compelling evidence may include identification, creation, availability, and prioritization of permanent housing resources as well as examples of prior successes in permanently housing people experiencing homelessness.
	o Describes how the proposed service delivery model is tailored to meet the needs and preferences of the people residing in the encampment site.
	o Uses data and input from people with lived experience of homelessness to inform housing and service needs, preferences, and the availability of resources to meet those needs and preferences.
	o Details strategies likely to prevent displacement from the prioritized encampment to another unsheltered location and to prevent returns to unsheltered homelessness.

	o Details operable plans to support individuals with the storage of their property and care of their pets, while living in the encampment as well as after they have moved into interim or permanent housing.
Budget and Resource Plan *(Must receive 10 out of the possible 15 points)*	o Demonstrates a sustainable, prudent, and effective use of requested funding. o Budget aligns with achieving the proposal's outcomes, services and housing options, and number of people served. o Identifies non-ERF-3-R resources that will be leveraged to support proposal implementation including coordination of resources from other systems that would increase services and housing options. This includes prior ERF awards, HUD unsheltered NOFO, and other federal, state, and local funding sources. ** Applications will be evaluated with the understanding that communities vary significantly with respect to the current availability of other fund sources that can be used as leverage for their proposed projects and to sustain the projects beyond the grant term. In the absence of currently available resources, Applicants are encouraged to provide a specific plan for obtaining the funding necessary to sustain their project beyond the grant term if the project is intended to continue.*
Key Entities andStaff *(Must receive 10 out of the possible 15 points)*	o Includes a detailed description of the lead entity that will oversee the implementation of activities in the proposal. Describe lead entity's mission, goals, values, geographic service area and existing efforts related to serving persons living in encampments. o Demonstrates the ability to recruit and deploy personnel with experience and expertise needed to support the success of the proposal. o Demonstrates commitment to cross-systems collaboration with descriptions of key contributions of each organization and local community partners including their experience and expertise in serving persons experiencing unsheltered homelessness with a

	range of service needs.
	o Demonstrates collaboration between Local Jurisdiction(s) and the CoC for this proposal.
	o Demonstrates capacity to carry out the proposal.
	o Identifies the primary parties with rights to and/or control of the property upon which the encampment resides and their shared understanding of and commitment to the implementation of the proposal.
	o If the encampment is on a state right of way, the proposal describes how the applicant collaborated with Caltrans on their program design, implementation plan, and projected timeline.
Accelerated Timeline (*Must receive 10 out of the possible 15 points*)	o Demonstrates how the community will act urgently and efficiently while prioritizing the dignity, safety and wellness of people experiencing homelessness within the encampment site.
	o Demonstrates the likelihood of meeting proposal milestones and objectives.

C.   Award

After each application window has closed and all applications received during the window have been reviewed and scored, a Notice of Intent to Award shall be posted on the Cal ICH website and shall be sent by email to the proposed awardees.

Once awards have been determined by Cal ICH, a contract packet including the Standard Agreement and Request for Funds Form (RFF) form will be prepared and sent to the grantee. The grantee will return the signed Standard Agreement and RFF. Funds will be disbursed to the grantee upon receipt, review and approval of the completed Standard Agreement and RFF by Cal ICH. The RFF must include the total amount of funds proposed for expenditure. Grant funds will be disbursed via mailed check once the RFF has been processed through the Department of General Services and received by the State Controller's Office. Checks will be mailed to the address and contact name listed on the RFF.

Applications that are denied funding will be provided evaluation panel feedback. Applicants are encouraged to incorporate this feedback and reapply in the next available application window.

D.   Appeals
Pursuant to HSC Section 50251(c)(1), Cal ICH's decision to approve or deny an application and the determination of the amount of funding to be provided shall be final and is not subject to appeal.

VII.   PERFORMANCE AND REPORTING

A.   Performance
Performance shall start no later than 30 days, or on the express date set by Cal ICH and the grantees, after all approvals have been obtained and the Standard Agreement is fully executed. Should the grantee fail to commence work at the agreed upon time, Cal ICH, upon five (5) days written notice to the grantee, reserves the right to terminate the Agreement. All performance under the Agreement shall be completed on or before the termination date of the Agreement.

ERF-3-R grantees must expend at least 50 percent obligate 100 percent of their allocation by 6/30/2025. All ERF-3-R funds must be expended by 6/30/27. ERF-3-R funds not expended by the 6/30/27 deadline shall be returned to Cal ICH and will revert to the fund of origin.

B.   Reporting
The grantee shall submit quarterly reports to Cal ICH with fiscal and programmatic data reflecting the progress of their ERF program in a format provided by Cal ICH. In addition to these quarterly reports, grantees shall adopt a specific project setup in their local HMIS that allows Cal ICH to identify all the served clients from the designated encampment by ERF-funded services and activities. The detailed instructions for establishing projects within HMIS will be furnished upon receipt of an award.

Once an application is submitted and approved, no substantive changes to the program design are allowed unless grantees (1) inform Cal ICH of the change to the program design; (2) explain the impacts of the program design change; and (3) receive written approval from Cal ICH to proceed. If enforcement action is taken or the encampment is otherwise disbursed, the grantee must notify Cal ICH immediately.

Grantees may also receive ad hoc requests for information from Cal ICH or its contractors in support of program monitoring, research, and evaluation. Grantees with projects on state right of way may also be required to provide programmatic data to Caltrans.

At the end of the grant period, or upon request by Cal ICH, all grantees shall provide information and products developed with grant funds on service delivery models including any materials that may be necessary to study the program or replicate it for implementation across the state.

C.   Public Records Act Requests

Applicants are hereby informed that all documents and correspondence related to their ERF-3-R application are subject to Public Records Act (PRA) requests.

VIII.   Appendices
A.   Definitions:
The following terms are defined in accordance with HSC section 50250:

(a) "Additional funding round moneys" means moneys appropriated for the program in or after fiscal year 2022–23.

(b) "Agency" means the Business, Consumer Services, and Housing Agency.

(c) "Applicant" means a continuum of care or local jurisdiction

(d) "Continuum of care" has the same meaning as in Section 578.3 of Title 24 of the Code of Federal Regulations.

(e) "Council" means the California Interagency Council on Homelessness, previously known as the Homeless Coordinating and Financing Council created pursuant to Section 8257 of the Welfare and Institutions Code.

(f) "County" includes, but is not limited to, a city and county.

(g) "Funding round 1 moneys" means moneys appropriated for the program in fiscal year 2021–22.

(h) "Homeless" has the same meaning as in Section 578.3 of Title 24 of the Code of Federal Regulations.

(i) "Local jurisdiction" means a city, including a charter city, a county, including a charter county, or a city and county, including a charter city and county.

(j) "Program" means the Encampment Resolution Funding program established pursuant to this chapter.

(k) "Recipient" means an applicant that receives grant funds from the council for the purposes of the program.

(l) "State right of way" means real property held in title by the State of California. *(Amended by Stats. 2022, Ch. 70, Sec. 3. (SB 197) Effective June 30, 2022.)*

Additional Definitions

(m) "Authorized Representative" should be the individual with authority to contract on behalf of the awardee.

(n) "Encampments" An encampment typically includes the following:

- *A group of people sleeping outside in the same location for a sustained period.*
- *The presence of some type of physical structures (e.g., tents, tarps, lean-tos).*
- *The presence of personal belongings (e.g., coolers, bicycles, mattresses, clothes).*
- *The existence of social support or a sense of community for residents.*

(o) "Expend" means all ERF-3-R funds obligated under contract or subcontract have been fully paid and receipted, and no invoices remain outstanding.

(p) "Obligate" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using ERF-3-R funding.

December 13, 2023

VC CoC Governance Board

SUBJECT: Approval of State Homeless Housing Assistance and Prevention Program Round 2 Youth set aside recommendation for funding re-allocation.

BACKGROUND: The VC CoC conducted monitoring between November 5th, 2023, to December 4th, 2023. HHAP Round 1 CoC, HHAP Round 1 County, and HHAP Round 2 were included in the monitoring review (review period included October 1, 2021, to September 30, 2022). The primary purpose of conducting monitoring was to determine whether HHAP funded programs are being implemented in a manner that is consistent with applicable laws and regulations, as well as meeting program objectives. The grant monitoring conducted an overview of eligibility, HMIS data entry, required record keeping documentation, policies and procedures, financial management and outcomes/performance for all HHAP grant programs. Based upon information gleaned during monitoring visits, staff is recommending that the following youth funding for reallocation:

Grant Activity Type	Total Budget	Remaining Balance as of 11/28/23:	New Balance for Agency	VC CoC Re-allocation Recommendation
Homeless Prevention (youth)	$30,000.00	$24,960.26	$6,000.00	$18,960.26
Services Coordination (youth)	$21,035.36	$20,882.90	$5,882.90	$5,000.00
Rapid Re-Housing (youth)	$60,000.00	$59,083.51	$-	$59,083.51
Navigation Center Emergency shelter (youth)	$29,500.00	$13,543.25	$23,543.25	$ -
Totals:	$140,535.36	$118,469.92	$35,426.15	$83,043.77

After conducting a staff review of the HHAP 5 LOIs, youth providers continue to demonstrate gaps and needs within the various activity types noted above. There is opportunity to fill those needs with re-allocating funds.

RECOMMENDATIONS: VC CoC staff formulated the following recommendations for CoC Board consideration.

1) Authorize staff to reallocate $83,043.77
2) Approval of staff to engage with HHAP Round 2 youth provider for re-allocation and if unsuccessful, engage with previous HHAP youth grantees for re-allocation and refer to the Data Performance and Evaluation Committee for funding recommendations.