

Federal Emergency Solutions Grants Program 2020 ESG-CV Application

Application Title

Example: Napa County ESG-CV 2020 Application

Ventura County ESG-CV 2020 Application

This application is subject to the Coronavirus Aid, Relief, and Economic Security (CARES) Act enacted March 27, 2020 and the Emergency Solutions Grants (ESG) Program federal regulations established by the U.S. Department of Housing and Urban Development (HUD) 24 Code of Federal Regulations (CFR), Parts 91 and 576, and subject to any waivers issued by HUD.

Please read the ESG 2020 Coronavirus Notice of Funding Availability (NOFA), as well as the CARES Act and federal regulations cited above. These references are also linked below in the Resources section.

Application Submittal: The Department will be accepting applications through the eCivis Grants Management System portal beginning the week of June 1, 2020. Applications and required documentation must be received by HCD no later than 5:00 p.m. Pacific Standard Daylight Time on Monday, July 20, 2020; however earlier applications are highly encouraged. Any applications received after this time, will not be accepted.

All HCD funding decisions are final.

Resources

Provided below is a list of all the Regulations referenced in this Application:

- Emergency Solutions Grant Program Webpage
<https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml> (<https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml>)
- Coronavirus Aid, Relief, and Economic Security Act (CARES Act)
<https://www.congress.gov/116/bills/hr748/BILLS-116hr748enr.pdf>
(<https://www.congress.gov/116/bills/hr748/BILLS-116hr748enr.pdf>)
- Executive Order N-66-20 issued May 29, 2020
<https://www.gov.ca.gov/wp-content/uploads/2020/05/5.29.20-EO-N-66-20.pdf>
(<https://www.gov.ca.gov/wp-content/uploads/2020/05/5.29.20-EO-N-66-20.pdf>)

- 24 CFR 576

<https://www.govinfo.gov/app/details/CFR-2012-title24-vol3/CFR-2012-title24-vol3-part576>
(<https://www.govinfo.gov/app/details/CFR-2012-title24-vol3/CFR-2012-title24-vol3-part576>)

- 2 CFR 200

<https://www.govinfo.gov/app/details/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200>
(<https://www.govinfo.gov/app/details/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200>)

- 24 CFR 91

<https://www.govinfo.gov/app/details/CFR-2011-title24-vol1/CFR-2011-title24-vol1-part91>
(<https://www.govinfo.gov/app/details/CFR-2011-title24-vol1/CFR-2011-title24-vol1-part91>)

- US Code Title 18 Section 1001-1002

<https://www.govinfo.gov/app/details/USCODE-2010-title18/USCODE-2010-title18-partI-chap47-sec1001> (<https://www.govinfo.gov/app/details/USCODE-2010-title18/USCODE-2010-title18-partI-chap47-sec1001>)

- US Code Title 31 Section 3729-3730

<https://www.govinfo.gov/app/details/USCODE-2010-title31/USCODE-2010-title31-subtitleIII-chap37-subchapIII-sec3729> (<https://www.govinfo.gov/app/details/USCODE-2010-title31/USCODE-2010-title31-subtitleIII-chap37-subchapIII-sec3729>)

- US Code Title 31 Section 3801-3812

<https://www.govinfo.gov/app/details/USCODE-2010-title31/USCODE-2010-title31-subtitleIII-chap38-sec3801> (<https://www.govinfo.gov/app/details/USCODE-2010-title31/USCODE-2010-title31-subtitleIII-chap38-sec3801>)

Section I - Applicant Name

NOTE: Name of Applicant must be the same as stated in the Board Resolution and Payee Data Record or Government TIN Form

Applicant Name

County of Ventura

Is the Applicant a non-profit?

No

Section II - Subrecipient Awards

Please provide a letter describing the provider selection process you have used or will use and certifying that the process meets the requirements outlined in the NOFA.

Provider Selection Process Letter2020 ESG-CV Selection Process - signed.pdf

Section III - Legislative Contacts

Provide the Legislative and Congressional information for the applicant and each activity location, (if different than applicant location), included in this application. To locate or verify the Legislative and Congressional information, click on the respective links below and enter the applicant office location zip code, the activity location site zip code(s) (i.e. zip code(s) where activities are performed), and any additional activity location site(s), as applicable.

California State Assembly (<https://tinyurl.com/kn59k69>)

California State Senate (<https://tinyurl.com/kn59k69>)

US House of Representatives (<https://www.house.gov/representatives/find-your-representative>)

Applicant Office Location

State Assembly Member**District Number**

37

First Name

Monique

Last NameLimon

State Senate Member

District Number

19

First Name

Hannah-Beth

Last Name

Jackson

U.S. House of Representatives**District Number**

26

First Name

Julia

Last Name

Brownley

Do you have activities located outside the applicant office location?

No

Section IV - Duplication of Benefit

A Duplication of Benefit (DOB) occurs when a program beneficiary receives assistance from multiple funding sources totaling an amount that exceeds the need for a particular funding need. The duplication is the amount of assistance provided in excess of the need. It is the Department's responsibility to ensure that each ESG-CV activity provides assistance only to the extent that the recipient's project's funding need(s) has not been met by another funding source. Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) prohibits federal agencies from providing assistance to any "person, business concern, or other entity" for any loss for which the entity has already received financial assistance from another source (See: 42 USC § 5155(a)). The Federal Register Notice, published on November 16, 2011 (Docket No. FR-5582-N-

01), requires adequate policies and procedures in place to prevent a DOB and provide for the recapture of funds, if necessary. Once selected, subrecipients will be required to report on Duplication of Benefit metrics such as types of funding sources received, amounts received, expected persons served and actual persons served. Additional guidance is to be provided by the Department of Housing and Urban Development (HUD) as to the implementation and best practices of DOB tracking.

Please check here to confirm you have read the above and agree to monitor subrecipients for DOB in accordance with any current and anticipated guidance from HUD and to provide requested DOB tracking data to HCD.

Agree

Section V - Certification of Indirect Costs

Please complete and upload the Certification of Indirect Costs Form located in the "Files" section of the Grants Network ESG-CV Program Solicitation Page:

https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq
(https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq)

Certification of Indirect Costs

Certificate of Indirect Costs signed.pdf

Section VI - Payee Data Record, Government TIN Form and Applicant Verification Form

Applicants that are a unit of local government must submit a Government TIN Form with the Application Package.

Applicants that are not a unit of local government must submit a Payee Data Record Form, STD 204 with the Application Package.

All applicants must complete the Applicant Name Verification Form with the Application Package.

Please find the forms referenced above in the "Files" section of the Grants Network ESG-CV Program Solicitation Page:

https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq
(https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq)

Payee Data Record Form or Government TIN Form

Government TIN Form - Ventura County signed.pdf

Applicant Name Verification Form

2020 ESG-CV Applicant Name Verification Form.pdf

Section VII - Governing Board Resolution

Please refer to the "Resolution Template" and "Tips for an Approved Resolution" located in the "Files" section of the Grants Network ESG-CV Program Solicitation Page:

https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq
(https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq)

Authorized Resolution

2020-06-23 Resolution 20-82 ESG-CV.pdf

Section VIII - Applicant Compliance Certification

Please complete, sign and upload the Applicant Compliance Certification Form located in the "Files" section of the Grants Network ESG-CV Program Solicitation Page:

https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq
(https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq)

Applicant Compliance Certification

2020 ESG-CV Applicant Compliance Certification signed.pdf

Section IX - CoC Designation of Administrative Entity to Administer Funds

If the Continuum of Care is designating an Administrative Entity to apply for and administer the funding, please provide name and contact information for the Authorized CoC Representative below and complete, sign and upload the Designation of Administrative Entity form.

Form is located in the "Files" section of the Grants Network ESG-CV Program Solicitation Page:

https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq
(https://gn.ecivis.com/GO/gn_redir/T/1ogdqmjnwhvvq)

CoC Authorized Representative First Name

Tara

CoC Authorized Representative Last Name

Carruth

Title

Program Management Analyst

Phone Number

8053404969

Email Address

tara.carruth@ventura.org

Designation of Administrative Entity

2020 ESG-CV Designation of Administrative Entity.pdf

Section X - Additional Information

Emergency Shelter Renovation Costs

Do you intend to use any of the Emergency Shelter funding for major rehabilitation or renovation in excess of \$2,000? If so, an estimate from an engineer or architect is required to substantiate the cost.

No

Audit and Monitoring Status

Are all single audit findings cleared or in remediation?

If your single audit documented any findings, have they been cleared or is there an approved remediation plan in effect.

N/A (no audit finding or not required to submit single audit)

Are all program monitoring findings cleared or in remediation?

N/A (no monitoring findings or no recent monitoring completed)

Have any Department of Housing and Community Development monitoring findings been resolved or is there an approved remediation plan in effect? If you have not been monitored in the last five years, select N/A. If you are unsure if your prior findings have been resolved please contact your program representative.

Are you in compliance with all existing HCD award agreements?

The terms of all current standard agreements with HCD are being met, including milestones, expenditure deadlines and reporting requirements.

Yes

Do you have any overdue Annual Performance Reports?

No

Budget Worksheet

The Budget and Goals pages must be completed before submitting your application. If you have not already done so, then click "Save Draft" and access the Application Budget and Goals table below this window. You can return at a later time to finish and save this form before finally submitting.

Have you completed and submitted your budget worksheet?

Yes

Have you completed your projected outcomes within the Goals worksheet?

Yes

HCD is working to determine how best to allocate future issuances of ESG-CV funding. Please provide a rough estimate of the amount of additional ESG-CV your CoC Service Area could utilize for ESG-CV eligible activities (including major rehabilitation and renovation under the Emergency Shelter eligible activity) by the July 30, 2022 expenditure deadline.

This estimate amount should not include the amount you are currently applying for.

730,000

Please briefly describe how you would utilize the amount of additional ESG-CV funds provided above.

The additional ESG-CV funding would allow us to expand shelter and motel vouchers throughout Ventura County. We are currently utilizing FEMA funding for the motel stays until that is fully expended. Several local emergency shelters are operating at a limited capacity due to social distancing requirements and we need additional non-congregate shelter for those who are literally homeless and highly vulnerable to COVID-19.

Original Submission Date (for re-submissions)

2020 California Department of Housing & Community Development (HCD)

Emergency Solutions Grant (ESG) Funding

Rank	Applicant	Project Title	Service Area	Proposed Beneficiaries	ESG RFP Request	Requested Budget	Project Description	State ESG Funding Recommendation	Total Leveraged Funding	Cost Efficiency for 12-months	State ESG-CV Funding Proposal	CoC Data Committee Recommendations/ Staff Notes
1	Salvation Army	Rapid Re-Housing'	Countywide	75 households in RRH	\$62,665	\$38k for staffing; \$25k for rental assistance	75 homeless households with short-term and medium-term rental assistance and stabilization. Goal: 80% will move into permanent housing at exit.	\$32,240	\$62,665	HEAP funds received for rental assistance; 60 households into PH; Average \$2,089 per successful housing outcome.	\$30,425	Recommend the minimum RRH amount of 40% or \$64,479 be split between the top two ranked RRH projects (TSA RRH and HSA RRH/HP).
2	Human Services Agency	Rapid Re-Housing / Homelessness Prevention	Countywide	60 households in RRH	\$94,350	\$23k for staffing; \$62k for rental assistance; \$600 for HMIS; 9% for Admin	60 homeless and/or at-risk households provided with rental assistance, housing location services and stabilization.. Goal: 80% will remain in permanent housing with 6-months case mgmt.	\$32,240	\$94,501	Match includes county general fund; HHAP funds for staffing; Average \$3,934 per successful housing outcome.	\$62,110	Staff recommend fully funding RRH projects with State ESG &/or ESG-CV based on prior performance.
3	Salvation Army	Emergency Shelter* / Street Outreach*	Countywide	55 individuals in ES; 60 individuals in SO	\$98,533	\$30k for ES staff; \$58k for ops; \$10k for SO staff;	12-bed low barrier shelter will serve 55 homeless persons in ES and 60 in SO. Goal: 75% will move into PH at exit.	\$30,727	\$317,290	Match includes private funding; Average \$7,048 per successful housing outcome.	\$67,806	Recommend the remaining 60% of funds be split between the top three ranked ES/SO projects (TSA ES/SO, GCVF SO and LSS SO). Staff recommend fully funding these Emergency Shelter and Street Outreach programs with State ESG &/or ESG-CV based on prior & current performance during the COVID-19 response.
4	Gold Coast Veterans Foundation	Street Outreach & HMIS	Countywide	150 individuals in SO	\$41,387	\$35k for staffing; \$3500 for HMIS; 7% for admin	Street Outreach for 150 homeless veterans with case management services. Goal: 80% will move into permanent housing at exit.	\$30,727	\$41,387	Match includes private foundation funds. Average \$690 per successful housing outcome.	\$10,660	
5	Lutheran Social Services	Street Outreach* & HMIS	East County	100 individuals in SO	\$50,000	\$47k for staffing; \$1k for HMIS; 5% for admin	Street Outreach to 150 contacts; 100 case managed; 65 into PH destinations. Goal: 65% will move into permanent housing at exit.	\$30,727	\$50,000	Match includes private funding, CESH and volunteer in-kind hours. Average \$1,538 per successful housing outcome.	\$19,273	
6	Turning Point Foundation	Our Place Safe Ha	Countywide	30 individuals in shelter	\$54,713	\$35k for staffing; \$14k for ops; \$5471 for HMIS	14-bed low barrier shelter will serve 90 mentally ill homeless individuals. Goal: 94% will move into permanent housing at exit.	\$0	\$484,155	Revenue sources include CoC, ESG, CDBG, CESH, HHAP and private funds. Average \$19,245 per successful housing outcome.	\$54,713	Recommend any additional State ESG funding, including ESG CARES Act funding, be prioritized for eligible ESG projects which were unfunded in this RFP process. Staff consulted with these Emergency Shelter programs to verify the amount of leveraged funding available for staffing & operations. CESH Round 1 and
7	Mercy House ARCH Shelter	Emergency Shelter	Ventura	165 individuals in ES	\$98,533	\$60k for ops; \$31k for staffing; 7% for admin	Shelter for 165 homeless individuals with case management and housing navigation services. Goal: 58% will move into permanent housing at exit.	\$0	\$1,365,423	Leveraged funds include cash resources and general funds from the City of Ventura and County of Ventura. Average \$15,250 per successful housing outcome.	\$98,533	

8	Interface Children & Family Services	Minor Youth Shelt Countywide	33 imnor youth in ES	\$80,000	\$80k for ops	6-bed low barrier shelter will serve 33 minor youth. Goal: 90% will move into permanent housing at exit.	\$0	\$569,231	Revenue sources include HEAP, RHY and private funds. Average \$21,641 per successful housing outcome.	\$80,000	Operations. ESG Round 1 and HEAP funds will be expended shortly and federal ESG will not be received in FY21. Staff would therefore recommend fully funding the request for year-round Emergency Shelter programs, as well as Street Outreach activities for Harbor House as they continue efforts during the COVID-19 response.	
9	Harbor House	Emergency Shelter; Homelessness Prevention; Rapid Re-Housing; Street Outreach	East County	105 individuals to be assisted with street outreach, emergency shelter, rapid re-housing and homelessness prevention.	\$150,000	\$88k for staffing; \$31k for ops; \$31k for rental assistance	Street Outreach for 30 households, 20 in shelter and 25 in rapid re-housing. Goal: 30% will move into permanent housing at exit.	\$0	\$100,000	100% match is required for ESG; Private funding will be used for match; Average \$10,870 per successful housing outcome.		\$100,000
Grant Administration (5%)							\$4,537				\$34,300	
TOTAL Requested:				\$730,181	TOTAL Available:			\$161,198			\$557,820	

40% mimimum for RRH**:

\$64,479

Anticipated ESG-CV: \$651,300

Remaining ESG-CV: \$93,480

Allocated for non-congregate shelter operations.

* These programs have been awarded additional 2018 State ESG funding for FY2020-21 through disencumbered State funds. The allocation must be expended within a 12-

** Emergency Solutions Grant funding requires a minimum of 40 percent of total grant funds to be allocated to Rapid Re-Housing activities.