Meeting Agenda
Continuum of Care (CoC) Board
Wednesday, August 14, 2019
1:00pm-2:30pm

Ventura County Office of Education,
Administration building
5189 Verdugo Way
Camarillo, CA

1. Call to Order

2. Approval of, Minutes of the meeting of Governance Board held Wednesday, June 12, 2019.

3. Board Comments

4. CoC Staff Comments

5. Public Comments: public comments regarding CoC matters NOT appearing on this agenda.

Continuum of Care Governance Board Business

6. Receive an update on the FY19 Continuum of Care Notice of Funding Availability (NOFA) funding cycle including the local competition schedule, reallocation and bonus funding and provide feedback on HUD priorities included in the NOFA.

7. Receive a quarterly update from the Ventura County Homeless Management Information System (VC-HMIS/Pathways to Home (PTH) Coordinated Entry System (CES) team.

8. Receive a presentation on Stella, HUD's strategy and analysis tool with data from the FY17 CoC Longitudinal Systems Analysis report.

9. Receive an update on State funding, including the California Emergency Solutions and Housing (CESH) program, Homeless Emergency Aid Program (HEAP), Housing for a Healthy California, and No Place Like Home.

10. Receive and file CoC committees and staff updates.

August 14, 2019

CoC Governance Board

SUBJECT: Receive an update on the FY19 Continuum of Care Notice of Funding Availability (NOFA) funding cycle including the local competition schedule, reallocation and bonus funding and provide feedback on HUD priorities included in the NOFA.

BACKGROUND: Each year the U.S. Department of Housing and Urban Development (HUD) releases a Notice of Funding Availability (NOFA), signifying the beginning of a funding competition among approximately 450 Continuums of Care (CoC), the community planning groups that guide local responses to homelessness. The 2019 CoC NOFA was released on July 3, 2019, opening the competition making available approximately $2.3 billion nationally to serve people experiencing homelessness.

The Ventura County Continuum of Care begins it's local process by initiating a local funding competition including requesting Letters of Intent (LOI) for renewal projects and soliciting new applications for any reallocated funding or available bonus funding. In the FY19 competition, Ventura County CoC is eligible to apply for up to $383,951 in CoC bonus funding and up to $371,641 in Domestic Violence Bonus funding.

The CoC is expected to rank projects through a local scoring process including a focus on best practices, timely spending of funds and contributions to the CoC's overall system performance. The CoC's adopted Ranking and Selection Criteria is updated and used annually to score new and renewal projects. HUD requires projects to be ranked in two tiers. Tier one is a total of 94% of the CoC's Annual Renewal Demand (ARD) or $2,049,771. Tier 2 is 6% of the ARD plus the CoC Bonus amount or $514,787.50.

DISCUSSION:

The CoC requested LOIs to be submitted to CoC Staff by June 20, 2019. All applicants intend to renew their funded projects which include permanent supportive housing, rapid re-housing and HMIS. The CoC Data, Performance & Evaluation Committee will review and rank all renewal and new project proposals and develop recommendations for the CoC Board at the September 11, 2019 meeting.

Renewal/Reallocation

All Renewal projects will be reviewed and ranked by the CoC Data, Performance & Evaluation to develop recommendations if any projects should be reallocated. Staff have completed administrative scoring and all projects score above the threshold set by the Ranking & Selection Criteria for reallocation. Projects are performing well and meeting the HUD threshold for renewal.

DV Bonus Funding

The FY19 NOFA includes a second year of Domestic Violence (DV) bonus funding to assist survivors of domestic violence, dating violence, sexual assault, or stalking through Rapid Re-Housing, Supportive Services for Coordinated Entry, or a Joint Transitional Housing / Rapid Re-Housing (TH-RRH) project.

CoC Bonus Funding

The Ventura County CoC is also eligible to receive bonus funding which is dependent on the overall CoC Collaborative Application Score. In past years, the VC CoC has scored well in the competition and not received bonus funding. Eligible projects include Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), Joint Transitional Housing / Rapid Re-Housing (TH-RRH) or a Dedicated HMIS Project.

HUD Priorities

HUD's priorities in the FY19 NOFA have some shifts from recent years. They continue to emphasize the following

- Ending homelessness for all persons;
- Creating a systemic response to addressing homelessness;
- Strategically allocating and using resources;
- Using an evidence-based approach

New in 2019 HUD included:

- Increasing employment by partnering with local employment agencies and employers to prioritize training and employment opportunities for persons experiencing homelessness;
- Service Participation requirements in compliance with 24 CFR 578.75((h)).

The new emphasis from HUD are aligned with the administration's priorities. The service participation requirements are optional and not aligned with the State's Housing First policy. With most programs and partners in Ventura County receiving federal and state funding, and this Board's continued emphasis on best practices, staff recommend a continued alignment with Housing First approaches for programs and services funded through the CoC regardless of funding source.
Staff are working with the Workforce Development Board staff and other partners to formalize efforts around linkages to employment resources.

RECOMMENDATIONS:

- Provide feedback on HUD priorities that conflict with State Housing First mandate and emphasize the priority of cost-effective projects with positive housing outcomes.

August 14, 2019

CoC Governance Board

SUBJECT: Receive and File the VC Homeless Management Information System and Pathways to Home/Coordinated Entry (VC HMIS/PTH CES) Quarterly report and Fiscal Year (FY) 2019/2020: Mission Statement, Vision, and Strategic Goals.

BACKGROUND: The County of Ventura, Human Services Agency operates and manages the VC HMIS/PTH CES. The VCHMIS/PTH CES team drafts annual goals and a strategic plan in accordance with the Alliance Strategic Plan, for approval by the VC HMIS/PTH CES Steering Committee. All major initiatives, including Policies and Procedures, are reviewed and approved by the Steering Committee and then presented to the CoC Governance Board for approval.

DISCUSSION: Review the VC HMIS/PTH CES Quarterly Report and Fiscal Year (FY) 2019/ 2020: Mission Statement, Vision, and Strategic Goals and HMIS Quarterly data report out.

RECOMMENDATIONS: The attached Quarterly Report and Fiscal Year (FY) 2019/ 2020: Mission Statement, Vision, and Strategic Goals is provided for the CoC Governance Board to review prior to the session item on August 14th, 2019.

VENTURA COUNTY

VC Homeless Management Information System (HMIS)

Fiscal Year (FY) 2019/ 2020

Mission Statement, Vision, and Strategic Goals

<u>Mission Statement</u>

We strategically administer the VC Homeless Management Information System to support the prevention and ending of homelessness in Ventura County.

<u>Vision</u>

- All homeless services providers (level 1) are using VC HMIS
- Coordinated Entry is maximized such that clients and resources are connected in the most efficient and effective way
- Real time reports with the data requested is easily accessible
- Funding for growth to comprehensively support the community

<u>CY 2019/2020 HMIS Strategic Goals</u>

1. **Meet or exceed program mandates and required performance metrics (enhancements and implementation of program, operations, and system)**

Strategies:

- Review Performance Metrics vs. National Standards utilizing the Longitudinal System Analysis and System Performance metrics.
- Implement an annual evaluation of HMIS/CES practices
- Implement diversion and triage into HMIS/CES
- Integrate subpopulations into CES (Youth, Veterans, and DV)
- Compare HMIS Annual Performance Report (APR) year to year and provide measures to monitor performance
- Measure coordinated entry system referral timeframes.
- Use HMIS performance in funding decisions "documented recommendations"
- Utilize data quality reporting for CES to drill down by providers that enter into CES
- Incorporate a Vacancy dashboard within HMIS to support bed inventory referrals for CES
- Develop quarterly reporting template for CoC Board meeting
- Increase funding to support operations.
- Increase staffing to support increase of services and agencies working in the HMIS system
- Increase community wide data measures (city specific, day services model, HMIS dashboard, QLIK)
- Proactively and consistently self-monitor to Housing and Urban Development (HUD) mandates
- Develop HMIS/CES Info brochures (in concert with the other HSA Programs) and other marketing tools to promote and develop an awareness of HMIS/CES in our community

2. **Provide excellent customer service to all clients, their families, and supporters (internal clients/HMIS users)**

Strategies:

- Incorporate Service Level Agreement Standards for resolution, notification, escalation process, and customer service survey
- Implement automated HMIS user registration for training
- Ongoing Well Sky and HUD data standards training
- Annual review with user "workshops"
- Online training for existing HMIS users
- Continue to offer AFS training to HMIS users

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3. **Increase employee engagement**

Strategies:

- 100 % of HMIS staff Trauma Informed Services (TIS) trained
- 100 % of staff will receive Customer Service training
- • Provide continuous learning opportunities for the HMIS/CES teams (attend conferences, training, etc)
- • Provide team building activities to nurture and grow the team morale and ensure a healthy culture of comradery and support

4. **Increase and enhance community engagement and partnerships**

Strategies:

- Increase quality and attendance in HMIS/CES Steering Committee meeting
- Support VCCoC outreach to grow the number of homeless services providers who utilize VC HMIS
- Enhance and support best practices, program and technical training for the entire VC HMIS community of agencies and users (online training support)
- HMIS restructuring to include CES oversight committee (broaden the Steering Committee membership to entities who do not utilize HMIS)
- HMIS/CES participate in CoC committee meetings monthly and report out to quarterly CoC board
- Develop quarterly reporting template to include HMIS/CES data

5. **Increase and Enhance Modernization of Technology**

Strategies:

- Integrate automated systems to support the increased partnership and customer service
- Utilization of Learning Management System for HMIS training announcements and RSVPs
- Implement an online training catalog for users, including access to LinkedIn, CSH online soft skills training
- Implement auto ticket customer service surveys
- Implement request tickets via client portal for HMIS users requesting support

Overview Summary
(Overall summary of HMIS activities, key data and other issues)

The Ventura County Homeless Management Information System/ Pathways to Home-Coordinated Entry System (VC HMIS/ PTH-CES) is operated and staffed by the Human Services Agency. The utilization of HMIS is an initiative mandated by the US Department of Housing and Urban Development (HUD) to collect information about homeless clients and to safely share information with multiple providers. The PTH-CES Program utilizes HMIS to collect information about homeless clients specifically for case coordination and data sharing with multiple providers. Additionally, PTH-CES facilitates the CES Case Conference Meetings for singles, families, transitional aged youth and veterans, maintains the VI-SPDAT and prioritized lists, reviews documentation for the at risk, literal and chronic homeless, and partners between provider agencies as the liaison in terms of referrals and matching.

Mission Statement
We strategically administer the Homeless Management Information System to support the prevention and ending homelessness in Ventura County

Governance
Housing and Urban Development (HUD) Mandates
The administration and operation of HMIS is a mandated HUD function within a community or jurisdiction that provides homeless services funded by HUD. The Department of Housing and Urban Development (HUD) provides communities with baseline data collection requirements, called the HMIS Data Standards. VCHMIS/PTH-CES administers HMIS, which is an online tool that compiles a database of the homeless population. The system allows service providers to collect client information electronically and simplify production of reports required by the federal government. VCHMIS/PTH-CES additionally administers PTH-CES which is a HUD mandated program that ensures collaborative and coordinated efforts utilizing a no-wrong door approach to help refer homeless individuals to housing and services.

VC HMIS/CES Steering Committee
(Meets quarterly)
The VC HMIS/PTH-CES Steering Committee is made up of a smaller group of agencies / organizations who represent the different types of homeless service programs (outreach, shelter, transitional housing, etc.) that operate and serve the community within Ventura County and are also a part of the VC HMIS/PTH-CES Community. The VC HMIS/PTH-CES Steering Committee functions as an oversight body ensuring the VC HMIS System is being administered and managed per the VC Continuum(s) of Care's (CoC) directives and strategies. The VC HMIS/PTH-CES Steering Committee in conjunction with the VC CoCs also ensures the HMIS System is being managed and operated with respect and in support of the VCCoC Strategic Plan. The VC HMIS/PTH-CES Steering Committee meets quarterly to review the VC HMIS/PTH-CES Strategic Plan, receive updates from the VC HMIS/PTH-CES Administrator regarding general operational issues, and to discuss the needs of the VC HMIS/PTH-CES Community. This entity also receives recommendations, inquiries or requests from the VC HMIS/PTH-CES with regards to the needs of the VC HMIS Users/agencies. The VCHMIS/PTH-CES Steering committee also provides oversight and guidance to the PTH-CES program, ensuring policy compliance, evaluation oversight and program compliance.

VC CoC Alliance

(Meets monthly)
The VCHMIS/PTH-CES Team participates as member of the VC CoC Alliance and attends Alliance meetings on behalf of the Continuum of Care to ensure representation of the VCHMIS/PTH-CES function and to provide subject matter expertise as it relates to utilization of the HMIS system and reporting.

VC CoC Staff
(Meets with the VC HMIS Team Monthly and as needed)
The VC HMIS Team must work closely with the VC CoC Staff to strategize and ensure continuity in support to the VC CoC Alliance membership. The VC HMIS Administration is guided by the VC CoC mission and goals. The VC HMIS Team provide data and reporting support to the VC CoC Staff and work collaboratively.

VHMIS/CES Services/Functions
The VC HMIS is responsible for the overarching operations and administration of the system- below is a summary and service types provided.

Onboarding of new HMIS Users/Agencies
The VC HMIS team schedules Onboarding Meetings with prospective agencies. The initial meeting also provides a demonstration of HMIS, discusses advantages of HMIS utilization, offers a thorough review of the MOU/ licensing and partner agency user agreements, a review of the comprehensive training catalog including mandatory and elective training courses and closes with next steps the agency and HMIS will take to complete the onboarding process (see document attached). In addition, the VC HMIS team will assess the organization's needs to integrate VC HMIS in a way that supports their current business processes and minimizes workload impact. In most instances, organizations that use HMIS can increase utilization of data to develop reports that assist with performance management and overall reporting.

Training and Development
VC HMIS, in collaboration with the VC CoC Staff and HSA have coordinated and developed monthly training that strengthens service providers' ability to deliver service, connect with clients and collect data. Mandated training includes the following courses:
➢ HMIS Case Management and Beyond Training
➢ HMIS Services Only Training
➢ HMIS Coordinated Entry System Basics Training
➢ VCCoC Programs Training (collaboration)
➢ Chronic Homeless Documentation Certification Training
➢ Advanced Reporting Tool Training
➢ Shelter Point Training
➢ Runaway Homeless Youth Training
➢ One Stop Training

In addition to the mandated technical training regarding how to use HMIS, a robust elective training catalog is offered. These opportunities afforded to our providers have enriched the overall systems case management providing them a trauma informed approach in working with individuals.
Elective training includes the following courses:
➢ Motivational Interview
➢ Bridges Out of Poverty Part I/II
➢ Substance Abuse and Relapse Prevention Training
➢ Working with the Aging Brain
➢ Facilitating Change Talk Training
➢ Trauma Informed Care

Technical Support

The VC HMIS technical team offers support in a variety of settings, including Monthly trainings, Intermittent Trainings, On Site-Site Visit trainings, via email and over the phone. The HMIS technical team provides comprehensive training in the following functions found within HMIS including: System navigation, System logic, Call Point, Resource Point, Client Point, Shelter Point, data collection, households, entry/exit, and assessments. The Technical team also offers support with in depth case management, case management workflow, troubleshooting client records, coordinated entry system and collaborative case management.

VC HMIS Meeting(s) administration and facilitation
VC HMIS facilitates the Ventura County HMIS Steering Committee (quarterly), the Ventura County HMIS Operations Committee (bi-weekly) and co-facilitates the Ventura County Continuum of Care Coordinated Entry System-Pathways to Home meetings (bi-weekly), Veterans Case Conferencing (monthly), and workshops (as needed). The VC HMIS Team in cooperation with County of Ventura, HSA and the County Executive Office provides the facilities, equipment and materials needed to facilitate and host meetings and all training.

VC HMIS Administration:
The VC HMIS Team provides the following administrative services:
- Issuing of MOUs for all agency HMIS users
- Issuing of User Agreements
- Issuing of HMIS Licensing fees /annual invoices
- Managing of HMIS users (adding/deleting)
- HMIS Report(s) management and support

Organizational Development/ Continuous Process Improvement
The VC HMIS Team is committed to service excellence. As such, the team will review workflow and outcomes proactively utilizing the agency's Lean Six Sigma approach to continuous process improvement. This will include performance data analysis and seeking input from our customers. Customer Services Satisfaction surveys are sent out to our committee members and HMIS Users monthly post training and annually. The data collected from these activities is reviewed and applied to program design, development and planning.

Audits/Monitoring
VC HMIS requires Site Visits with Onboarding Agencies prior to access to HMIS. The purpose of the site visits is to gather information from each agency to better support their needs and to discuss the agencies plan to use HMIS, data entry standards review, a review of their workflow and reporting needs. VC HMIS also offers technical support during the visit. Lastly, a visual inspection of their workstations to assure their machine supports ServicePoint 5, along with a visual inspection to assure case files are locked and filed.VC HMIS provides quarterly data quality and assists COC staff with providing performance metrics reporting in order to evaluate performance of Alliance and Emergency Solutions Grant recipient agencies.

Current Priorities
- HMIS on-boarding (Mercy House, VCBH Clinics)
- QLIK Dashboard
- HMIS Business as Usual (tickets, operations communication, steering)
- HMIS/MOU Invoicing
- HMIS/CoC Review with CoC Board (quarterly report out)
- Online Training Mapping
- HMIS/CES Data Standards Updates
- HMIS/CES Presentation in Kansas City, Missouri (WellSky Conference)

Statistics
(Analysis of the program performance, activity report data)

AFS Manager Narrative
Confidential – Internal Document

1. # of HMIS Participating Agency's: 26
2. # of HMIS Licensed Users: 137 *(not including HMIS staff)*
3. # of Trainings last quarter: 20
   - ➢ HMIS Case Management and Beyond Training
   - ➢ HMIS Services Only Training
   - ➢ HMIS Coordinated Entry System Basics Training
   - ➢ VCCoC Programs Training (collaboration)
   - ➢ Chronic Homeless Documentation Certification Training
   - ➢ Advanced Reporting Tool Training
   - ➢ Shelter Point Training
   - ➢ Runaway Homeless Youth Training
   - ➢ One Stop Training

4. # of Agency Onboarding requests last quarter: 3

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VC HMIS/PTH CES Overall Budget

Overall Budget	
Revenue:	
HMIS HUD Funding	$ 90,778
HMIS CES Expansion HUD Funding	$ 150,000
Program Income (User License fees –varies by number of users per year)	$ 27,750
Total Revenue:	**$ 268,528**
Costs:	
Total combined Personnel Cost (Salary + 50% for Benefits)	$ 401,682
Operating Costs (Technology/Equipment/Administration 25% Salary + Benefits)	$ 100,420
Software (Software/user licensing/support & maintenance)	$ 66,512
Conferences & Training	$ 19,383
Total Cost:	**$587,997**
Cost not covered by current revenue	**$319,469**

August 14, 2019

CoC Governance Board

SUBJECT: Receive a presentation of Stella, HUD's strategy and analysis tool with data from the FY17 CoC Longitudinal Systems Analysis report.

BACKGROUND: Stella is a strategy and analysis tool that helps Continuum's of Care understand how their system is performing and what an optimized system would look like that fully addresses homelessness in their communities. Stella will have two components, Stella Performance (Stella P) is available now and provides dynamic visuals of CoC's Longitudinal Systems Analysis (LSA) data to illustrate how households move through the homeless system and to highlight outcome disparities. Stella P does the analytical heavy lifting so a CoC can focus on strategies to improve the homeless services system.

What Stella P Can and Can't Do:

1. Visualizes system performance for three critical performance measures:
    a. Number of days homeless
    b. Exits from the homeless system to permanent housing destinations
    c. Returns to the homeless system after exits to permanent destinations

2. Looks at performance using household data rather than person-level data
3. Looks at system-level performance; Stella P cannot drill down to performance by provider or project
4. Includes data from Emergency Shelter/Safe Haven, Transitional Housing, Rapid Re-Housing and Permanent Supportive Housing projects participating in HMIS

August 14, 2019

CoC Governance Board

SUBJECT: Receive an update on State funding, including the California Emergency Solutions and Housing (CESH) program, Homeless Emergency Aid Program (HEAP), Housing for a Healthy California, and No Place Like Home.

BACKGROUND: The State of California has made available funding to local communities for homeless assistance programs and affordable and supportive housing development. The following updates include information on the award of the various grant funding programs and spenddown and impact of these funds to the Ventura County CoC service system.

California Emergency Solutions and Housing (CESH) Program:

The first round of California Emergency Solutions and Housing (CESH) Program funding was issued in July 2019, although award notices were issued in January 2019. The first round of grant funding in the amount of $701,401 includes funding for rental assistance, housing relocation, flexible housing subsidies and operating support for navigation centers and street outreach. The subrecipient contracts have been approved and program activities have just begun in August 2019.The VC CoC submitted an application for the second and final round of CESH to the State on May 6, 2019 and anticipate funding awards in the amount of $407,090 to be issued by the Fall 2019.

Project Type	CESH Round I Award	CESH Round II Recommendation	**TOTAL**
Flexible Housing Subsidies (up to 48 months & up to double FMR)	$66,550	$236,735	**$303,285**
Homelessness Prevention	$58,500	$65,000	**$123,500**
Operating Support for Navigation Centers	$193,952	$85,000	**$167,000**
Rapid Re-Housing (medium to long term rental assistance & up to double FMR)	$319,299	$0	**$252,299**
Street Outreach	$28,030	$0	**$28,030**
Grant Administration	*$35,070*	*$20,355*	***$55,425***
TOTAL	**$701,401**	**$407,090**	**$1,108,491**

Homeless Emergency Aid Program (HEAP):

The California Business, Consumer Services and Housing Agency (BCSH) issued the first round of Homeless Emergency Aid Program (HEAP) funding as authorized by SB850, with $4.8M passed through the Ventura County CoC for homeless prevention, emergency housing vouchers, rapid re-housing and navigation centers.

As of the beginning of August 2019, all but two programs have initiated spending.

Project Type	HEAP Award	Description
Emergency Shelter/Navigation Center	$3.34 Million	City of Oxnard Shelter & Navigation Center, City of Ventura Shelter & Navigation Center, Spirit of Santa Paula Winter Shelter, Turning Point's Our Place Safe Haven
Housing Navigation/Location	$250,000	Salvation Army countywide housing location program
Rental Assistance/Prevention	$223,110	Help of Ojai rental assistance, SVDP Padre Serra rental assistance,
Youth Shelter/Services	$800,000	Interface minor youth shelter and Transitional Age Youth shelter beds, CSUCI emergency housing
Grant Administration	*$242,887*	
TOTAL	**$4.85 Million**	

Housing for a Healthy California (HHC) Program:

The goal of the Housing for Healthy California (HHC) program is reduce unnecessary costs to the State's Medi-Cal program from overutilization of emergency departments, inpatient care, nursing home stays and inappropriate use of correction system and law enforcement resources. The County of Ventura requested Letters of Intent (LOI) to solicit interest among the development community, in response to the HHC NOFA. Proposed projects must commit to the following local priorities: 1) provide supportive housing units to meet the greatest needs in the community including filling vacancies through Pathways to Home, the coordinated entry system, 2) provide new supportive housing units for the HHC target population and 3) adhere to Housing First principles in the implementation of housing. The County is applying for 15 units of supportive housing in partnership with the City of Oxnard for this one-time funding for development of supportive housing units.

No Place Like Home (NPLH) Program:

Counties are eligible to apply for funding to acquire, design, construct, rehabilitate or preserve permanent supportive housing for persons with serious mental illness and their families who are experiencing homelessness or who are chronically homeless. The bond funding through the No Place Like Home (NPLH) program are repaid by funding from the Mental Health Services Act. There is a competitive and noncompetitive allocation which are administered by the California Department of

Housing and Community Development (HCD). The noncompetitive allocation is anticipated no later than February 2021. Ventura County Behavioral Health is managing this funding process and application for the County of Ventura. No projects were submitted in the first round of competitive funding.

Homeless Housing Assistance and Prevention Program (HHAP)

The State is issuing another round of one-time homeless assistance funding Homeless Housing, Assistance and Prevention (HHAP) program, as authorized as part of the 2019 Budget Act. The State NOFA for the HHAP program is expected to be released in the Fall 2019. Funding through HHAP will be awarded to the local CoC and the County in Ventura County. Staff anticipate the total combined funding made available to Ventura County partners will be similar to the HEAP allocation of $4.5 million. The VC CoC will open a Request for Proposals (RFP) for the HHAP program once further guidance and program guidelines have been issued by the State.

DISCUSSION: The CoC Board approved local priorities in August 2018 as recommended through the Regional Priority Setting Workshop and the CoC Housing and Services Committee report. The priorities established and endorsed by the stakeholders include:

1) Low barrier emergency shelter/Navigation Center
2) Coordinated Entry System full geographic coverage including:
    a. Street Outreach (expanded hours with evening and weekend coverage)
    b. 2-1-1
    c. Housing Navigation—dedicated staff to work with homeless persons to gather eligibility documentation and apply for housing opportunities
    d. Housing Locators—dedicated staff to build relationships with landlords and identify rental units
3) Homeless Prevention—flexible financial resources to prevent homelessness
4) Non-traditional shelter options including:
    a. Safe Sleep—designated parking areas for persons residing in vehicles
    b. Tiny Home shelter programs (i.e. River Haven model)
    c. Motel Vouchers
5) Flexible housing subsidies/rental assistance including:
    a. Master Leasing
    b. Longer and deeper financial subsidies for vulnerable households

In preparation for the upcoming Homeless Housing, Assistance and Prevention (HHAP) program NOFA, the CoC Board should also consider project sustainability due to the time-limited funding. All proposals will be reviewed and ranked by the CoC Data and Evaluation Committee as recommendations for CoC Board approval.

August 14, 2019

CoC Governance Board

SUBJECT: Receive and file CoC Committee and Staff updates

Data, Performance & Evaluation: Scheduled to review CoC NOFA funding proposals in late August and review CoC system performance data for HUD compliance.

HMIS Steering: Additional licenses have been issued for 2-1-1 staff participating in the Coordinated Entry System, as well as Mercy House staff working at the Oxnard emergency shelter. HMIS Administration has offered to waive the initial upfront cost for Tier 1 providers, including the Veteran Affairs (VA) staff for VASH vouchers; however, the VA has advised our CoC to request a CSV data file to upload directly into our local HMIS system rather than obtain HMIS licenses for the local VA staff. CoC and HMIS staff are working with our HMIS vendor regarding potential costs associated with this option.

Public Information and Outreach: Developing outreach tools and social media content to educate and inform the public on homelessness issues and new funding opportunities. CoC staff recently met with California State University Channel Islands Professor Dr. Sunghee Nam to plan a sociology student project this Fall 2019 focused on humanizing homelessness by telling client stories. The committee is currently developing an action guide for the public to get involved, understand the solution and educate others on our work to end homelessness.

Veterans Workgroup: Ongoing case conferencing of potentially eligible veterans referred for VASH, SSVF, Transitional Housing and Ormond Beach Permanent Supportive Housing. There are currently 15 homeless veterans seeking units to lease with VASH vouchers. The Coordinated Entry System, *Pathways to Home*, has prioritized 16 homeless veterans for the Ormond Beach supportive housing units which requires documentation on the length of time homeless, disability certification and VA verification. Many thanks to the case workers, health care providers, street outreach staff and Veterans Services Office staff who have worked diligently to obtain the documentation to help these veterans get housed!

Youth Collaborative: Discussed potential activities and coordinated plan for the Youth Homelessness Demonstration Program (YHDP) as we anticipate HUD funding awards to be announced in August 2019. Reviewed the State guidance on the youth set-aside funding through the first round of the Homeless Emergency Aid Program (HEAP) and we anticipate another five-percent will be dedicated to serving youth through the Homeless Housing, Assistance and Prevention (HHAP) program. System data shows a significant need to serve Transitional-Age Youth (TAY) and justice-involved minor youth experiencing homelessness.

Technical Assistance: The Technical Assistance Collaborative (TAC) team is working with staff and Rapid Re-Housing (RRH) service providers to evaluate RRH programs and make recommendations for improving housing stability outcomes and align with best practices. TAC is currently providing web-

based training sessions on RRH as a system response, landlord management, shared housing, financial management and program design.

Homebase, Inc is providing technical assistance on Housing First and is working with staff to schedule a leveling training in Ventura County.

Staff: Staff has submitted a request to hire extra help staff with grant administration funds, due to the increased grant related activities and programs. Until additional support is provided, CoC staff are focused on critical grants management activities to ensure compliance with federal and state regulations, as well as ensure the timely submission of the CoC NOFA to HUD.